



District 17 District Management Meeting

Meeting Agenda

- Date:** 2nd November 2014
Time: 2pm to 4pm
Venue: 47 Jilakin Loop, Canningvale
Attendees: Robyn Richards (RR) – District Governor
Ian Pickens (IP) – Lieutenant Governor Education & Training
Leonor Ragan (LR) - Lieutenant Governor Marketing
Sandra Morton (SM) – District Secretary
Maree Pickens (MP) – Northern Division Governor
Stephanie Chan (SC) – Southern Division Governor
Chandana Weerasekera (CW) – District Treasurer
Apologies: Sue Fallon (SF) – Public Relations Officer
Henry Yau (HY) – Central Division Governor

1. Minutes from last meeting

Action Items from Previous Meeting(s)

C/F from	Agenda Item	Action
14/9/2014	3a	<ul style="list-style-type: none">SM to create a roster for the executive team to visit clubs outside of the their normal clubs. Struggling clubs will be the priority. IP suggested the DG should visit the corporate clubs and before the visit a letter is sent to the club asking them to invite someone from the company's management team.SM to put together a letter template to send to clubs when one of the executive team is going to visit. DONE
14/9/2014	4	<ul style="list-style-type: none">DG, LGET, LGM and PRO to check the district success plan on the TI website. DONE
14/9/2014	6d	<ul style="list-style-type: none">SM to send an email to area governors regarding district executive committee meeting. DONE
14/9/2014	6e	<ul style="list-style-type: none">MP to submit a plan on how to deliver a workshop on Practical Problem Solving. DONE

SM moved minutes from last meeting be accepted, LRSeconded. Motion carried.

2. Division Governor Reports

a. Central

Educational Awards

There are currently 30 awards registered with TMI for the Central Division with 6 being submitted since my last report (13th October 2014).

Membership

C1 has 68 members with Madison the struggling club. Plans are currently being mapped out to save this club and I will advise further.

C2 has 85 members with AECOM and Perth Justalk struggling, having said this both AECOM WA and Perth Justalk are having demo meeting this month to boost membership.

C3 has 85 members with Deloitte and West End struggling with membership.

C4 has 93 members with Plain Speakers the struggling club.

C5 has 85 members with Desperados the struggling club.

Electric Toasters are the stand out club in Central Division having conducted a successful Lunchbox meeting and signing up 4 new members. From this the committee decided to hold a lunchtime meeting as a trial and was pleasantly surprised to have 15 guests and 10 members turn up.

They will now hold a monthly lunchtime meeting separate from their normal fortnightly meetings to cater for those members who can only make the lunchtime meetings. This club is actually listening to their member's needs and is acting on it.

Demo meetings and club marketing is what is required to boost the struggling clubs. Area Governors have been made aware of this and can only do the best they can.

DCP Goals

It was a slow start to the year for DCP goals but now most clubs are starting to lodge their awards and are heading in the right direction.

The main focus should be on membership building and membership retention as this will go a long way to our success.

Club Officer Training

According to the TMI website out of the 25 clubs in the Central Division there were 12 clubs that did not meet the minimum for the first lot of officer training. This is a concern when almost half of the division had officers who virtually started off the back foot.

Area Governors have directed them to all the resources available to them to perform their roles, such as the District 17 website as well as their leadership manuals. More importantly Area Governors offer their assistance and encouragement.

Contact with Area Governors

Communications between myself and Team Central Area Governors has been mainly via emails however I had my first Division Council meeting last month and I am happy to say that we are all on the same page moving forward. It's also very encouraging to see how Team Central Area Governors assist and support each other as they develop and learn their roles together. My advice to them all is to keep their fingers on the pulse at all times.

I will continue to offer my support and assistance to them and acknowledge their hard work and dedication.

Team Central have a committed and passionate group of Area Governors which I am delighted to be working with.

Contests

4 Area contests have been completed with the last one due next week.

All Area contests were held in high standard and all averaged 25 to 30 attendees.

Preparations for the Central Division Contests are progressing well.

All Area Governors are aware of what their roles are and they have indicated that they are all ready and waiting on my instructions. We are getting excited and so should we. We will use this positive momentum to promote the contest straight after the last Area contest.

Central Division Contests is set for the 18th of November at the Shenton Park Community Centre start time is 6pm for 6.30pm start.

Clubs

Most areas have around 75% of clubs that is heading towards minimum distinguished. Having said this there are also clubs that require the minimum membership based as previously mentioned.

New Clubs

No updates yet on Jacobs and PWC but indications are that Jacobs are looking to charter.

Successors for Governor Roles

I have reminded my Area Governors to be on a look out for their successors and we've decided to wait until the beginning of next year as they all will have at least 6 months experience.

Other Information/Comments

The start to the year has been slow for the Central Division in terms of awards however the enthusiasm, commitment and in particular the passion shown by all the TEAM CENTRAL Area Governors will go a long way in making this Division Presidents Distinguished.

Report submitted but not presented at meeting.

b. Northern

Educational Awards

25 educational awards from all Areas to date in ND, 8 in the past 3 weeks. At recent ND Finals encouraged members to work on submitting their educational awards. This week will send out flyer to promote Dec 15 as the date to complete at least 50% of speeches or roles for one award, each club to target three awards to be submitted by Xmas and each Area to ensure their clubs submit 6-10 awards from their Area.

Membership

Northern Division has 28 clubs in 6 areas with a total of 507 renewed members to date, a 10% increase (48 people) since our last report 3 weeks ago predominantly from renewals. I have attended one Area Council so far to review membership boosting activities and plan to meet 1:1 with each AG in next month to specifically discuss struggling clubs.

DCP - Goals Achieved for 28 clubs

Area	Educ Awards	M'Ship Renewals	Jul COT Training	Club Officer Renewal List	New Members	Clubs with 2+ DCP Goals	Distinguished Clubs
N21	7	5 / 5	5 / 6*	5 / 5	24	3	0
N22	2	5 / 5	5 / 5	5 / 5	17	2	0
N23	11	5 / 5	5 / 5	5 / 5	12	2	1
N24	2	4 / 4	3 / 4	4 / 4	16	3	0
N25	2	4 / 5	5 / 5	5 / 5	10	1	0
N26	1	3 / 3	3 / 3	3 / 3	7	1	0
TOTAL	25	27/28	26/28	28/28	86	12	1

We have our first Select Distinguished Club, Ellenbrook - congratulations N23! We hope this proves inspirational for the other clubs and Areas as ND is lagging behind the other divisions in getting educational awards submitted. With a focussed effort on setting mid-year targets for educational awards we should have many more goals achieved by Xmas. Some clubs still have members who are yet to renew. AGs will remind them that grace period ends Nov 30.

Club Officer Training

LGET has announced dates for TLI. Have tentatively set date for Kalgoorlie and need to lock in Karratha for late February. Issue for WASM as students don't return to College until early March. Will encourage officers to attend training in Perth if they are not in Kalgoorlie for TLI session.

Contact with Area Governors

All AGs are contacted at least monthly by group email, almost weekly by informal 1:1 emails and every few weeks by phone. Four AGs (N22, N23, N24 and N25) attended District Executive meeting and all AGs attended ND Final last week. Having all prepared their first Area Report for District, they are now well prepared to update their reports in time for the Nov 9 deadline for the District Council meeting minutes.

Four AGs (N22, N23, N24 and N25) were available to attend the WA Governors meeting theme on conducting club visits and found the educationals (including one by N24 AG Mike Palmer and myself) very helpful in answering their questions in preparation for commencing or finishing their club visits and reports. All AGs are on track to complete their Club visits and reports by end Nov 30 deadline.

Contests

Northern Division Humorous and Table Topics contest held Sat 25 Oct 2014. It was a very successful event with 65 people including ~12 non-Toastmasters and the performance of the contestants was impressive. It was a fantastic effort from all the ND AGs to make the even a success. Each AG took on a role as judge, contest chair or guest speaker. The AGs also were responsible for arranging volunteers for timekeeping, ushers, tally counter, SAA as well as set-up, catering, running the raffle and clean-up. Everyone of the ND leadership team secured cake and biscuit donations for the afternoon tea as well as wine and chocs for the raffle. There were enough donations for 5 wine/choc gift bags and the raffle raised \$177.10. The proceeds are being used to offset travel expenses for the two Kalgoorlie contestants.

Results: 1st and 2nd placegetters will represent Northern Division at the District Finals at the D17 'Goldfever' Convention in in Kalgoorlie next May 29 – June 1, 2015.

Contest	1st	2nd
Humorous	Ivan Henderson (N26)	Marty O'Connor (N21)
Table Topics	Marty O'Connor (N21)	Bronwyn Milkens (N22)

Clubs

N21- Northern Lights strongest club with 40 members, Northern Gourmet lagging with its renewals – Melinda to follow-up. Club visits for Area Governor reports have just commenced this week and will be finished late November redy for submission before Nov 30 deadline. Karratha will be conducted via phone call as Kylah Morrison, president of Karratha Toastmasters, just had a baby. The next site visit will be to conduct TLI training and club contest in February.

N22 – Subiaco Early Birds is slowly building its numbers, as is St George's. PMI and UWA are strong with 36 members and 28 members each. Club visits for Area Governor reports planned for Oct/early Nov.

N23 – Ellenbrook is the first club in ND to achieve Select Distinguished – well done! Swan and Guildford Stars starting to pick up some new members and Peta Rakela actively supporting their rebuilding efforts. Mundaring and Kalamunda stable and good opportunites to grow membership. Club visits for Area Governor reports have started, one completed and rest will be completed early Nov.

N24 – Bayandah and Highgate had only 10 members renew at each club – Mike Palmer to investigate why. Maylands strong and Noranda are growing. All 3 clubs visited and reports submitted, only Bayandah to finish.

N25 – Cathy Kunzel hosted her first Area Council meeting Sat 25 Oct. Her area has the smallest membership ratio in ND with two of five clubs struggling with less than 13 members and one not active. We discussed a plan to roster Toastmasters from other clubs to help boost meeting attendance to make the meetings more lively and appealing to guests. The goal is to convert guests to new members rather that to get dual members to provide for a stronger foundation.

Phoenix not active, and Pascale has not facilitated intro to Phoenix College School Mgt team to see if we can push it along. Cathy Kunzl, Leonor and I agreed to cease this effort and instead rebrand club for launch in Mt Hawthorn area, a prime location for a new club. Cathy preparing a plan for demo meeting in mid-February, first week after school returns. If Phoenix College shows renewed interest then we can start a new club.

Cathy has submitted Area Governor reports for all four active clubs.

N26 – WASM and Touch of Gold have both added 3 members each this year and Touch of Gold continues to be very active in supporting WASM. Both clubs really appreciate the strong support they get from WA Governors. WASM does not meet during the School Summer holidays but when they start first semester in early March they expect to get a surge of new members. Paul Browning will conduct his formal club visits shortly.

New Clubs

Several ND members interested in forming a club and several AGs keen to build one in their area. Need to shore up struggling clubs first or relocate them to underserved areas. Had a new club development meeting with Cathy Kunzel before Division Final on 25 October. Decided to use Phoenix shell to start a club in Mt Hawthorn first. Maree and Melinda meeting with Woodvale Baptist Church November 3. Joondalup Business Association and a Hills Gourmet club are to be further investigated. Golden Gourmet still confident they can charter before June 30, 2015.

Successors for Governor Roles

All AGs very motivated to have successors lined up well in advance of District Convention. AGs already identifying potential successors and got them involved in helping with Area Finals. Peter Petrich (N23) has advised me of his interest in being an AG next year and works closely with his current AG Peta Rakela to learn the ropes. Peter Harriman (N21) has expressed interest in running for ND Governor.

Other Information/Comments

The ND AGs continue to demonstrate their commitment, passion and willingness to help each other. They all pulled together to share the load for running a very successful ND Humorous and Table Topic Division Final. Area Visits are well underway with several reports already submitted. All AGs are keen to support their struggling clubs and are willing to share their ideas.

There has been a District, Division or Area event on most weekends this past month including the District Executive Council meeting. Hence, I have held off hosting a Division Council Meeting until after the District Council Meeting when we can reflect on the achievements of the past few months and to focus on educational goals, membership retention and building programs, as well as new club opportunities. With the AGs input, I plan to develop a plan end year for how to turbo-charge our efforts for first half 2015 to achieve our goal of President's Distinguished Division and ensure a successful succession for the next Northern Division team.

I am very fortunate to have such a talented group of Area Governors who work so well together. We make a great team! Go Northern Division!!

MP moved Northern Division Governor report be accepted, LR Seconded. Motion carried

c.Southern

Educational Awards

- Victoria Quay achieved all 6 goals
- 6 clubs on track with 3 to 5 goals
- 8 clubs with slow start on 1 to 2 goals
- 8 clubs without any goals met. 4 of these from S34 South West; Cannington Communicators and City of Coburn with low membership; WesCef which lost 50% of members post renewal and Belmont, which may be a timing matter

Membership

Area	1 July 14	1 November 14	Variance
S31	122	106	16
S32	106	100	6
S33	103	93	10
S34	67	49	18
S35	112	79	33
Total	510	427	83

- Net loss of 83 against 108 new members to date, following dues renewals. Reminders have been sent for members in grace to renew.
- 7 clubs now with < 12 members. This is an increase of 2 clubs (both in S35) since membership renewal. We are confident that Fremantle Gourmet will be able to rebuild, while WesCef being a corporate club will need more attention. AG will work with WesCef on plans to rebuild membership.

DCP Goals

- 9 slow starters with 1 to 2 goals; 4 clubs on track with 3 to 6 goals and 2 healthy clubs having met 8 to 9 goals
- Strategy is to continue building membership as goals attained will not be recognised where membership requirements are unmet
- AGs playing a balancing game in promoting DCP goals as a Key Performance Indicator for a Club Health Check rather than as a Results Target to be met. Motivation is positioned from perspective of meeting member needs and creating club spirit & enthusiasm in meetings

Contact with Area Governors

- 1 Division Council Meeting held with 2 more planned for mid-December & end-March.
- Constantly in touch with Area Governors to check on status of club and membership building and general progress

Contests

- All Area Contests held. Division Contests to be held on Sunday 9 November. Chief Judge, voting Judges & functionaries roles finalised. All preparations to hand.

Clubs

- ❖ Margaret River: District Governor has suggested to re-market the club at a public event in Feb 2015. Driver(s) to be identified from new member intake.

New Clubs

S32 : Kwinana demo meeting relaunch delayed until Feb 2015 in view of year-end breaks & festivities which will not sustain momentum for new members

S33 : Planning for South Perth club in progress but moving slowly. Interest has waned for some committee members who initially showed enthusiasm. Area Governor will invite past members and visitors once the club is ready to be formed.

Curtin Toastmasters Club had 21 people sign up. However they are mostly foreign students on an English language course. These students will be having exams within the fortnight and will repatriate over a 3 month break thereafter. We have decided to hold the meetings in abeyance to coincide with the 2015 new term. In the meantime, plans will be made to re-market the club to mainstream students in the new term.

Other Information/Comments

S33 Area Governor will be running series of Educational Workshops on the Better Speaker, Successful Club and Leadership Excellence series. These are meant to allow presenters the chance to complete their educational awards where such opportunities are less forthcoming on packed meeting agenda. Members who missed the club presentations will also have a second chance to learn from this initiative.

SC moved Southern Division Governor report be accepted, LR Seconded. Motion carried

3. Reports from

a. District Governor

Congratulations to all our leaders who have attended our DECM, run Area and Division Finals and facilitated workshops or training sessions so far this year. You are all outstanding and should be very proud of your efforts.

October was a very busy month with contests, DECM, trainings and the Quiz Night however we weathered the storm successfully. Thanks for all the efforts by you and your teams to organise these so well.

I was delighted with the Quiz Night and the DECM which were both triumphant! Thanks to Sue and her team for organising such a wonderful Quiz Night and Sandra for putting together an inspirational DECM.

On top of all this we also celebrated Toastmasters 90th anniversary. Congratulations to Leonor for organising the Banners to celebrate this and I, for one, will be encouraging members and clubs to celebrate the whole year long.

Leonor and Philip had successful corporate visits on the Friday before DECM and it is possible that we may charter at least 2 clubs from those visits. Overall I think Philip's visit was positive to both members and leaders. It was beneficial to our members to see and meet him at our Quiz Night rather than just us leaders knowing who and what a Region Advisor is.

I am thrilled with the latest district banners for the 90th Anniversary and our balloons banner tracking our progress. Maree did a sterling job of introducing the balloon banner at the Northern Division Final so the members understand and can monitor progress at district events. I think we will have to keep doing this for a while to immerse more members into the vision. I also think it will help members understand the goals district is set by TI.

It's fabulous to see Ian planning ahead with workshops and training sessions for all members to attend. There certainly is variety enough to whet the appetite of our members. Ian is also into planning mode for TLIs in February, which is great to see.

We do need to keep following up on graced members and in particular ToastEY for member renewals. We are ahead of last year but never forget that our target is also higher than last year. Keep inspiring and encouraging clubs and Area Governors which will, in turn, present them the opportunity to achieve Distinguished status or better.

I'm looking forward to our DCM, which will see all the decisions made so far ratified. I hope to see most, if not all, of our clubs represented and all of our leaders attend. This is an important event on our calendar and attendance should be improved by Maree's Practical Problem Solving workshop beforehand.

Thank you to every one of you for your support and work so far this year. It is a pleasure to work with you all and I appreciate your dedication to our members.

RR moved District Governor report be accepted, SC Seconded. Motion carried

b. Lieutenant Governor Education & Training

What a fantastic start to the year we have had. The impetus generated by achieving Presidents Distinguished District last year has carried forward.

8 Members have achieved their triple crown award already which is excellent: congratulations.

Evans, Lisa	4
Law, Marianne	3
Lloyd, Robyn	3
Macdonald, Graham R.	3
Nicholas, David R.	5
Pickens, Ian A.	3
Placanica, William	3
Wilkinson, Ross Phillip	3

5 Members have achieved their DTM Congratulations to all

DTM	07/01/2014	Evans, Lisa	Northern Gourmet Toastmasters
DTM	07/01/2014	Amberville-Colby, Pascale C.	Perth Justalk
DTM	07/03/2014	Macdonald, Graham R.	Murdoch Southsiders Toastmasters Club
DTM	07/21/2014	Placanica, William	Willetton Toastmasters
DTM	09/23/2014	Pickens, Ian A.	City of Perth Toastmasters Club

52 Members have achieved their Competent Communicator, and 20 members achieved their competent leadership. Add in the 23 advanced leadership and 16 advanced communication awards already achieved we are well on the way to having 30 – 38 Distinguished Clubs by end

June. Our District target is 38 clubs to reach Presidents Distinguished District. In fact there are 9 clubs that already have 5 or more awards lodged.

Congratulations to everyone who has achieved an award this year. Congratulations to the clubs who are ensuring their members obtain maximum benefit from their membership.

Training

Our year started in fantastic fashion with Darren Fleming flying in from Adelaide with thanks to St George who supported Darren's trip. That was a fantastic evaluation workshop and very positive feedback from almost all the 110 members who attended..

Club Officers were fantastic with majority of clubs attending Club Officer Training (COT), it was great to see so many at the training session. **Our next COT is 7, 12 and 15 February** and if you can't make the Perth training, you can join us as we take TLI on the road to Kalgoorlie, Karratha, or down south.

Our challenge is again encouraging a few of our corporate clubs out of their office. They do understand that the company they work for would not employ them if they were not trained, but struggle at these leadership training sessions.

TLI training group have presented the From Speaker to Trainer workshop open to everyone the next opportunity is **15 November Parliamentary Procedure in action and How to conduct Productive Meetings**. There is one more workshop planned for March. All these workshops are presented for your benefit I encourage you to register early.

WA Governors (WAG) are presenting a series of meetings to assist Area Governors (AG). It is not a training workshop as such but WAG identified a need and are facilitating the opportunity for AG's to pick up some additional information as they deliver specific and targeted information on club nights.

In my view District are delivering a series of diverse opportunities, and alternate options to deliver training, different venues, different times, and subject matter. All delivered by expert toastmaster and non toastmaster presenters. I am excited to see so many club leaders and members attending different training sessions.

Sponsors Mentors And Coaches added Mentoring Members (SMAC MM) to this years workshop. This year 50 people attended a tremendous training session which included a skype call for our Region Adviser Philip Bendeich.

The District will continue to deliver training and workshops plus continue to look for ways to add value to your membership by offering quality training and training opportunities. One of which will be an emerging leaders workshop on the 7th March 2015. A valuable insight into what a District leader does and needs to do. This year we will focus on Area Directors, Division Directors, Public Relations Manager, Club Growth Director.

IP moved LGET report be accepted, RR Seconded. Motion carried

c.Lieutenant Governor Marketing

Membership Building & Retention

Currently there are 12 clubs in the running for the **Marvellous Membership Award**. What a fantastic effort from the officers and members of these clubs. Some other benefits is the ability for some of members involved to be able to complete projects in the Competent Leader Manual for the above membership building contests. Many congratulations to the above clubs for the fantastic efforts. Well-done team.

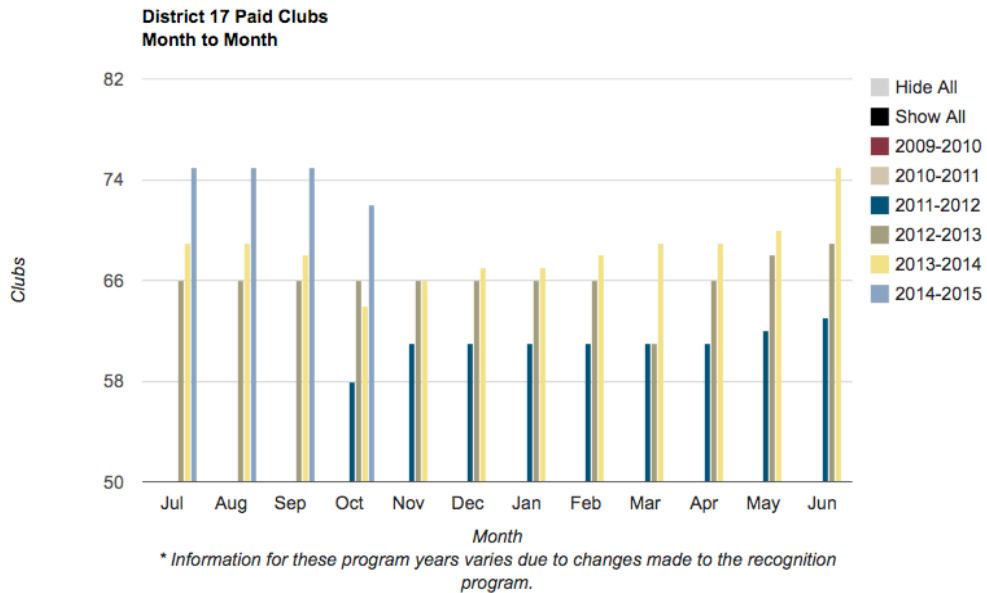
Another good news is that 4 Clubs have achieved the **Smedley Award**.

Current Membership Status

As of 31 October 1,158 members have renewed their membership, there are 282 new members. Total membership as of 31 October is: 1418. Currently there are 49 clubs below charter strength.

Membership Payments							Active Clubs
Late	Oct	Apr	Total	New	Charter	Total	
18	1,131	7	1,156	262	0	1,418	75

Paid-Clubs Graphs

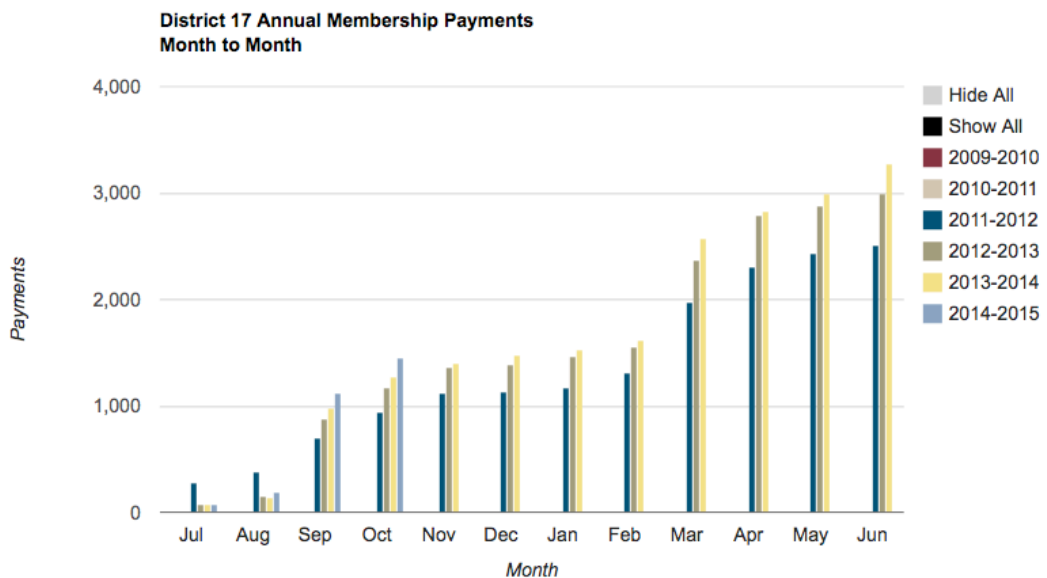


What the above graphs shows is that regardless of the fact that the minimum number of members for each club is now 8 members from 6 members. The number of paid clubs has increased compared to previous years. The month of October shows a decrease due the three clubs that didn't met the minimum membership requirements. As of the 30 September dateline, 70 clubs met minimum requirement of 8 or more members. As of the 31 October 2014 72 clubs have paid the minimum membership. There is one club that hasn't met the minimum requirement and two clubs that not renewed at all.

There are 26 Clubs in "Good Standing" with 20 or more members or have the +5 members. This is an excellent result considering that our target is for 30 clubs. However, we still need to make sure that we don't loose the above status at the April renewals. There are 27 clubs that have achieved goal 7 (4 new members) and 10 clubs have achieved goal 8 (4 new members).

Congratulations to all 27 club Presidents, Treasurers and Vice Presidents Membership for your dedication and for ensuring your club is supporting your members on their Toastmasters journey. Well done Area and Division Governors for your outstanding efforts and for encouraging your clubs to achieve the membership goals.

Membership-Payments Graphs



In the above graph, we can observe that the number of payments has increased from this time last year or previous years. Last year at this time, there were 1277 paid up members and today there 1418 paid up members.

Clubs with 12 or less Members

ToastEY	8	Fremantle Gourmet	10
Aspire Toastmasters	9	Cannington Communicators	11
TLI Training Group	10	Riverside Toastmasters Club	12
Highgate	10	ToastiES	12
Talkabout Club	10	West End Toastmasters Club	12
City of Cockburn	10	Deloitte Perth Toastmasters	12
Netmasters	10	WA School of Mines	12
Margaret River	10		

There are 15 clubs with 12 or less members.

The above membership status could change any day. Our aim is that by end of December there only two clubs with 12 or less than 12 members.

22 Clubs have between 13 to 17 Members.

I will be working together with the Area Governors to help these 37 became strong and healthy.

New Clubs

Prospective Club:

- PWC (Setting Date for a Demo Meeting)
- Shell Australia (Possible to have two corporations and one corporate club)
- CB&I Engineering (Find another sponsor within the company)
- Synergy (Working on presentation to management)
- Bechtel (35 people would like to have a club 15 not sure and 10 maybe)

Remote or Challenging

- Newmont Mining – Boddington (Remote location with not enough support nearby)
- Broome (Looking for experienced retired Toastmasters in the Area)
- Bechtel Onslow (If charter the prospective Bechtel in Perth them Onslow will follow)
- Staff at Wooroloo Prison (55 Kilometres East of Perth)

Nearly to be charter:

- Jacobs in the Central Division (3 dual and 15 Members dual members)
- Curtin Bentley Southern Division (2nd Demo meeting 45 attendees). 22 Signed application form. However we will recommence in the new school year in 2015.
- Kwinana Toastmasters (In progress)
- Golden Gourmet (Kalgoorlie in progress)

Rebuild

- Madison (Strategy to be announce by MP – Northern Division Governor)
- Phoenix (Plan in Progress for a venue)

Appointed Coaches:

Appointed Mentors

Riverside:	Pascale ABC	Curtin Bentley	Roy Miller
City of Cockburn:	Fiona McLean		John Palmer
	Robert Cockburn	Jacobs	Allen Hanh
Netmasters:	Marianne Law		Ben Sharp
	Colin Hughes		

The Workshop (SMAC) was a success! We had 67 members in attendance. These are the volunteers to support our clubs. What an opportunity to learn and experience the joy of making a difference but at the same time they will be able to achieve the Advance Leader Silver award. Now that we have recruited a SMAC team, we can help our new clubs and struggling club. A new club Committee is in formation and the plan is to have meeting the within the next two weeks.

Almarie Meyer	Ben Sharp
Barbara Cole	Cathy Kunzel
Auriole D'Souza	Catherine O'Brien
Valda Ross	Andre Sequeria
Ann Rogers	Veda Breuer

Conclusion

Together we can achieve strong membership in District 17. I'm positive that by 2015 we can accomplish our District mission. I'm very inspired by the willingness of all our club members and District 17 leaders

LR moved LGM report be accepted, SC Seconded. Motion carried

d. Public Relations Officer

No report received.

e. District Treasurer

No report received.

4. New Business

a. District Council Meeting

RR and SM met to ensure all items had been covered for the DCM.

Division governors are to encourage Club Presidents and VPES to attend.

b. District Officer Resignations

RR informed the meeting that the District Secretary, Sandra Morton, has resigned the position.

5. Next Meeting

Date: 8th March 2015 (subject to change)

Time: TBA

Venue: Leonor's place