



District 17 District Management Meeting

Minutes

Date: 6 October 2013
Time: 2pm to 4pm
Venue: 47 Jilakin Loop Canning Vale

Attendees:

Pascale Amberville-Colby (PAC) – District Governor
 Robyn Richards (RR) – LG Education & Training
 Ian Pickens (IP) - Lieutenant Governor Marketing
 Leonor Ragan (LR) – Public Relations Officer
 Ross Wilkinson (RW) – Immediate Past District Governor
 Sue Fallon (SF) – Northern Division Governor
 Charles Fisher (CF) – Central Division Governor
 John Palmer (JP)– Southern Division Governor
 Mark Richards – Past District Governor, Chair 2014 Convention
 Lisa Evans (LE) – District Secretary

Apologies Raj Thethy (RT) - District Treasurer

1. **Minutes from last meeting** on 8 Sept 2013 accepted by PAC and seconded by LR
2. **Action Items Carried Forward**

Number	Action	Who	When?	Outcome
03/08/13	Circulate dates for future training once venues confirmed	RR	Before next meeting	Complete
04/08/13	Visits to advanced clubs including Fremantle Gourmet and Northern Gourmet to present and source members to take on SMAC roles	IP	Ongoing	Ongoing
06/08/13	Develop templates for proposals for new and struggling clubs to access funds to assist with marketing	IP	By next meeting	Ongoing. For agenda next meeting
07/08/13	Source a Demonstration Team in each Division to attend new clubs and struggling clubs with Demonstration/Showcase meetings. * Coordinated by New Clubs Coordinators	Div Govs *	Ongoing	No progress. Ongoing
08/08/13	Amendments to Operational Resurrection strategy to be circulated out of session for discussion at next	PAC	Before next	Document to be

	meeting		meeting	circulated.
03/09	Progress September deadlines to TI – District Success plan and District Budget	PAC	By 30 Sept	Complete

3. Division Governor Reports

a. Central

CF moved that the Central Division Governor report be accepted. Seconded JP. Motion carried.

Central Division - 4 October 2013

Educational Awards - October 2013

Area Number	CC	AC	Ldr
C1	3	1	4
C2			2
C3		2	1
C4	1	1	1
Total	4	4	8

Well done to Meechan Wong (Banksia Speakers) on achieving her DTM award on 17 September 2013

Membership

Area Number	Member Count	New Members since 1 July
C1	164	11
C2	151	7
C3	129	11
C4	129	10
Total	573	39

DCP Goals

Area Number	Number of Goals
C1	11
C2	8
C3	11
C4	8
Total	38

Club Officer Training

July 2013

Area Number	Officers Trained
C1	17
C2	16
C3	31
C4	24
Total	88

Contact with Area Governors

Area C1 – Alex Grossman – Mainly via e-mail. Attended Gourmet GunsNRoses club meeting on 10 September 2013

Area C2 – Paul Hutchinson – Last contact via e-mail on 3 September 2013.

Area C3 – Henry Yau – Attended Area C3 council meeting on Friday 6 September 2013

Area C4 – Cole Vindervogel - Attended Area C4 contests on Tuesday 1 October 2013

Upcoming Contests

Area	Date	Venue
C1	Wednesday 23 October	Brisbane Hotel
C2	Monday 14 October	Tom Dadour centre
C3	Tuesday 15 October	Shenton Park Community Centre
Central Division	Tuesday 12 November	Shenton Park Community Centre

Area C4 – Humorous and Table Topics Contests – 1 October 2013

Attendance – Approximately 20 -25 attendees.

Clubs

All areas in the central division now have 6 clubs.

New Clubs

235 Toastmasters – chartered 3 September 2013

Successors for Governor Roles

Central Division Governor (2014-2015)
candidates).

Area Governors C1, C2, C3 & C4 (All potential

Other Information/Comments

Attended AECOM club meeting on 3 October 2013.

*Submitted by Charles Fisher on 4 October 2013
Central Division Governor 2013-2014*

Above statistics were taken from the "Dashboard" report from the TI website and District 17 Distinguished Club Program 2013-14 web page from District 17 website.

Additional information provided verbally at meeting

Congratulations to Anita Aditya who was awarded DTM on 22 September.
C2 contest preferred date is 21 October and not the 14 October.

Attempts to contact current C2 Area Governor have been unsuccessful, last contact 3 September. Rosemarie Horton has offered to step into the role for the remainder of the year and this is the preferred option.

ACTION: PAC to inform the relevant members of the decision and submit changes to officer with TI.

b. Northern

SF moved that the Northern Division Governors report be accepted. Seconded by RR
Motion carried.

Northern Division - 6 October 2013

Educational Awards

Area Number	CC	AC	Ldr
(ie) W16	17	AC	11
N21	2	2	2
N22	1	1	
N23			2
N24			1

Membership

DCP Goals

N21 Northern Gourmet Toastmasters has reached 3 Club Goals, many clubs on 2 and 1. Minimal on 0

UWA has 7 new members this TM year - almost 2 goals reached for membership

Club Officer Training

Previously Reported

Contact with Area Governors

Peter Harrison at home club for AG visit last week.
Phone and email contact with Scott Nichols.
Phone and email contact with Ivan Henderson
Area N23 final held at Ellenbrook's meeting place last evening. Had previous discussions with Jon via phone and email.
AG Meeting scheduled for Saturday 12 October 2013

Contests

N22 Area Contest on Wednesday 4/9/13.
Humorous winner - Caleb Tan
Table Topics winner - Chris Wright

N24 Area Contest on Saturday 7/9/13
Humorous winner - Ross Hinscliff
Table Topics winner - Ian Hart

N21 Area Contest on Wednesday 18/9/13
Humorous winner - Bronwyn Jones
Table Topics winner - Murray Jorgenson

N23 Area Contest Wednesday 2nd October
Humorous winner - Gladys Lavell
Table Topics winner - Janette Edwards

Northern Division Contest Saturday 19 October 2013 at Bob Daniel Community Centre, Inglewood, 1:30pm for 2:00pm start

Clubs

Touch of Gold are holding a Halloween Themed meeting on Saturday 26 October in Kalgoorlie.
Touch of Gold are also scheduling to set up stalls at the Kalgoorlie Spring Festival and the "Boulder Days" Community Markets

New Clubs

N21 - Peter Harrison - Registration Fee forwarded to TMI for Currambine Club, kindly sponsored by Sandgropers Toastmasters Club

Other Information/Comments

DESperadoes are trying hard to get numbers up. Meredith Wilkie is the key driver. It is more difficult as the department has been split across two locations. May consider the possibility of rotating the meetings between the venues. SF in regular contact with Meredith.

c. Southern

JP moved that the Southern Division Governors report be accepted. LR seconded. Motion carried.

Contact with Area Governors	William Placanica S31:	weekly
	David Nicholas S32:	fortnightly
	Annemarie de Heus S33:	monthly
	Liz Clarke S24:	every 2 months
	Fiona McLean S35:	weekly

Clubs in danger:

Madison is no longer in danger as it has ceased to function. No recovery is possible for this club.

Phoenix will likely be amalgamated with City of Cockburn as we have been unable to attract many new members.

Cannington Communicators is slowly building up numbers. We have a few visitors from time to time and hopefully we can convert a few to members.

	<u>S31</u>	<u>S32</u>	<u>S33</u>	<u>S34</u>	<u>S35</u>	<u>Total</u>
<i>Awards</i>	20	17	10	0	7	54
<i>Members</i>	148	116	91	64	129	548
<i>Renewals</i>	83	58	34	19	69	263
<i>Goals</i>	19	16	6	0	12	53
<i>Clubs</i>	5	5	5	4	6	25
<i>Folding</i>	0	1	0	0	1	2
<i>New</i>	0	0	0	0	0	0

Additional information provided verbally at meeting:

Canning Vale Storytellers have a demonstration meeting coming up.

Munster also have a meeting set up.

Margaret River club is struggling with membership. RR is in contact with a club officer there. District Executive representatives may consider a visit to the club.

Suggestion that Tanya and James Park may be club coaches again but they must not have been members for the past two years to be eligible to do so.

4. Executive Reports

a. District Governor

Verbal report given. PAC moved that District Governor report be accepted. Seconded RW. Motion carried.

DISTRICT GOVERNOR REPORT October 2013

Pascale Amberville-Colby

The District Success Plan

Our District parameters and goals have been set for this year by TI World Headquarters.

Status	Membership Payments	Distinguished Clubs	New Clubs
CURRENT STATUS	1,227	03	1
Distinguished	3,088	28	3
Select Distinguished	3,148	32	4
President's Distinguished	3,248	35	6

The First New Club Charters

I am proud to announce that our first club 235 Toastmasters (C1) has chartered. The new Toastmaster year is barely a month old with our first success. Congratulations to Robyn and Mark Richards who were the driving force in making this success a reality.

David Nicholas and John Palmer are spearheading Munster (S32) and Canning Vale Storytellers (S31) respectively. Ivan Henderson and Touch of Gold Toastmasters Club are having a demonstration meetings for Golden Gourmet and WA School of Mines, both in N24. Peter Harrison is working at Currambine (N21). We have several more Corporate Club leads to investigate and follow up on.

Distinguished Club Program – Educational Awards

Last year, 11 Toastmasters achieved their Distinguished Toastmaster Award. This is the highest award Toastmasters bestows on a member as it recognises both the communication and leadership skills that the member has completed. An estimated 12,000 of toastmaster's 4 million past and present members have achieved the elite Distinguished Toastmaster status. The achievement of the Distinguished Toastmaster award is recognition of both individuals' commitment to Toastmaster's communication and leadership tracks.

In regards to awards lodged, to date there are 30 Competent Communicators, 21 Advanced Communicators and 33 Leadership Awards including 4 DTMs. Congratulations to Greg Lynn of Netmasters who became the first DTM of the year and a special acknowledgment to David Nicholas of Victoria Quay, who lodged his seventh DTM. Congratulations to Anita Adhita who became our third DTM and to Meechan Wong, our fourth DTM to be lodged this year.

In regards to Distinguished Clubs, congratulations to Victoria Quay (S32) for becoming the first club to achieve Select Distinguished Status and to Canning Vale for also achieving Select Distinguished status. Southern River has achieved Distinguished Status.

September Membership Renewals

We are currently in membership renewal mode. LGM Ian Pickens will email a reminder to all clubs in regards to meeting the membership renewal deadline on or before September 30th. This will be monitored by all three of our Division Governors who will coordinate their respective area governors.

I am aware that there are clubs who may have existing members not renewing due to work commitments and to achieving their original Toastmaster goal. Sometimes we forget that not every Toastmaster wants to embark on the DTM journey.

Of the clubs still to renew, TLI Training Group will submit renewals. A team will travel down to Margaret River Toastmasters to assist in rebuilding the club. The futures' of both Madison and Phoenix Toastmasters are looking very grim.

R.I.S.E to Every Toastmaster Occasion

Remember the four foundation stones of Toastmasters.

1. Respect for all members.
2. Integrity in following up on promises and commitments.
3. Service to the membership
4. Excellence in dedication to do your best.

I am humbled & inspired by the commitment of our members, our club officers & our district officers. We have an exciting, successful and rewarding year ahead for all of our members.

Pascale Amberville-Colby DTM

District 17 District Governor 2013-2014

Where Leaders Are Made

b. Lieutenant Governor Education & Training

RR moved that the LGGET report be accepted. Seconded by SF. Motion carried.

LGGET Report for DMM October 6, 2013

This month I spent most of my time arranging training for the next few months and ensuring the District deadlines were met.

Club Officer Training

After our discussion at the last DMM regarding the South West Clubs and Ross' idea of us going down to hold some informal training with club officers, I began calling some of the club officers. Most of the officers I spoke to seemed interested if we could arrange this. Paul Foley from Bunbury club advised the Area S34 Final will be on Sunday October 20 in Bunbury and suggested this may be a good time to do some of that training. Trish Rice from Jetty agreed and both were to follow up with other club officers in their respective club. I will contact both of these members before that date to assess whether it is a viable option before proceeding.

Educational Awards

During September we had 1 x CC, 1 x ACB, 2 x ACS, 3 x ACG, 3 x CL & 2 x DTM awards lodged. It was exciting to recognise Meechan Wong from Banksia Speakers and Anita Adhitya from Young Guns achieve their first DTM Award.

DCP Goals

Clubs are steadily achieving DCP goals with 60 of our 70 clubs having achieved at least 1 goal.

Future Training

Our "The Art & Science of Humour" workshop and the SMAC Workshop have been confirmed, advertised and actively booked. At the time of writing this report 41 members had booked for the Humour Workshop and 31 for the SMAC workshop. I expect this to rise steadily over the next week or so with further advertising.

I can confirm that Darren Fleming is booked for a workshop prior to our DCM on November 23rd. I spoke with Darren at length and he is designing a "Leadership Workshop" which details when is it right to step up to leadership, what that entails and generally Why step up to leadership. Great thanks should be given to St. George's Toastmasters club for generously footing the bill for Darren's flights for this day.

I have begun preliminary contact with 2 other trainers for future workshops and discussions with Andre Sequeira about presenting "From Speaker to Trainer" in March 2014.

Conclusion

Whilst this has been a quieter month on the training & education side of my role, I have still been ensuring we provide effective and varied training opportunities for our members in the future as well as ensuring our district meets our deadlines with TI.

Robyn Richards DTM

District 17 Lt Governor Education & Training 2013-2014

Additional information provided at meeting:

Darren Fleming has made an offer to the District which will provide a fund raising opportunity. He has an audio program teaching people how to give strong evaluations. The program would be discounted to \$47 for members and \$15 from each sale to go the District. A link on the D17 website would direct members to the product. RW raised that this will need to be discussed with TI as it may be in breach of rules.

ACTION: RW to check protocol with TI about third party advertising/selling on D17 website.

c. Lieutenant Governor Marketing

LGM REPORT TO DMM OCTOBER 2013

What is the start Point? 01 July 2013

69 clubs in the district; 3 Divisions, 13 Areas. 29 Clubs under charter strength. 17 of those listed with less than 15 members, 12 of these clubs have 16 or more members. 4 clubs with 15 members meaning a net growth of 5 will bring them also to charter strength.

Renewals received for all clubs except 6 listed below

Recorded at 04 October Not yet received

Bunbury, Expect late renewal

Margaret River, down to 4 members not sure if they will continue

TLI Training Group, no correspondence from President or Treasurer

Phoenix,

Madison, Very low numbers probably going on

235 Toastmasters, Expect late renewal

Recorded at 04 October Low minimum requirement not yet met

Banksia Speakers 5 members

Highgate 4 members

Club Growth.

#1 235 Toastmasters CHARTERED

David Nicholas and Helio Cameron confident **Spearwood** will progress demonstration meeting to be held mid October.

David Nicholas and John Palmer are investigating Cannigvale Story Tellers. Very slow movement at this time due to illness and other priorities. Stays a green light highly possible.

Golden Gourmet according to our DG just needs one more mentor and the paperwork will be submitted. I have had no contact back from Kalgoorlie. **No further contact from them**

WA School of Mines according to our DG just needs one more mentor and the paperwork will be submitted. I have had no contact back from Kalgoorlie. **No further contact from them**

Deloitte

Discussion is being held Mike Helm and Ian Pickens Thursday. (**held positive response**) From here we will look to recruit mentors for the club and organise demonstration meeting and initial documentation. Correspondence with the company rep very positive. **No further contact from them.**

SRK intending to make contact early October with confirmation of go / no go URS initial contact no longer with the company. I have made contact with an alternate who wants a couple of months before proceeding.

Lucy Honan in Northam very keen but not getting very far

Kelsie O'Connor still very keen to create at ECU but having a bit of internal problem with venue and guild buy in.

2 Other expressions of interest received follow up in progress.

Next steps

1. Find people who want to achieve. S.M.A.C

Assistants

Of course Division Governors will be involved, seeking details from Area Governors, who will be prompting Presidents, but leading the charge will be the new club coordinators, (CD) VK Kutty, (ND) Martin Lindsay and (SD) David Nicholas.

I am very much looking forward to working with each of these and also you over the next 9 months.

The next big challenge

S.M.A.C.

d. Public Relations Officer

LR moved that the PRO report be accepted. JP seconded. Motion carried.



Public Relations Officer – District 17

September 2013

Club Websites:

- This is a continuous work in progress.

Quiz Night

Today there are 11 tables paid for and 6 reserved tables. I have emailed another reminder.

- Reserved:

1. UWA and SEB (1)
2. Victoria Quay (10 people) 8 have confirmed. Payment in progress
3. Canning Vale
4. Guns and Roses
5. Curtin (1) third table
6. John Forster, wife and friends - Curtin (1)

- Paid:

- 1 West End (1)
- 3 Curtin (2)
- 4 Debbie Carpenter – personal (1)
- 5 Ellenbrook Toastmasters Club (1)
- 6 Guildford Starts (1)
- 7 Mundaring (1)
- 9 St Georges (2)
- 11 Stephen Harper (1)
- 12 Swan (1)

Patricia Tan (1 person)
Meechan Wong (1 person)
Eileen Ng (1 person)

Wine Donations

Curtin (\$50)
St Georges (\$30)
Ross Wilkinson (1 bottle)

e. District Treasurer

RT an apology today. PAC advised there is \$20,310.99 cash on hand at bank. PAC moved the verbal report be accepted. Seconded SF. Motion carried.

ACTION: At the end of October, District Treasurer to draw down monies from US. Approx 25% or the equivalent of \$7000 USD is left in the account. PAC to follow up with RT.

f. Immediate Past District Governor

RW District Parliamentarian provided a draft copy of the procedure for members to submit an action item at the District Council meeting.

ACTION: RW to submit report and LE to circulate to members who raised questions.

A brief discussion of the structure of the DCM was held, it was agreed that a DEM would not be held this year due to insufficient time.

5. New Business

5.1 Bid for 2015 Convention Kalgoorlie

Ivan Henderson suggested that members are asked to express their interest in attending a convention in Kalgoorlie. If there is insufficient interest the bid may not progress. The bidding club is proposing that the convention is held the last weekend in May which is a long weekend. This will provide members travelling to the area an additional day from work.

ACTION: TI states that Convention must be held in the month of May. PAC to contact TI seeking permission to hold the convention the following week for the year of 2015..

5.2 SMAC Training for Kalgoorlie

Kalgoorlie is interested in the SMAC training. This may be delivered along with next round of COT when District Exec travel to Kalgoorlie. SMAC training materials can also be sent to Kalgoorlie.

2014 Convention Update

This will be a standing agenda item from now on. If the co-conveners are not available to provide the report, the LGET will do so.

Next Meeting

Date: 3 November

Time: 2 – 4 pm

Venue: 3 Lyell Grove Woodvale