

District 17 District Council Meeting

Meeting Minutes

Date: 26th November 2011

Time: 1pm to 5pm

Venue: Bull Creek Community Centre

1. Call to order - Sergeant at Arms

The meeting was called to order by Sergeant at Arms – Greg Madden and the meeting commenced at 2pm.

2. Inspirational opening

The Inspiration was given by Peter Jordon – C2 Area Governor.

3. Reading of District mission

The District Mission was read by Jackie Perriman – S35 Area Governor.

4. Welcome, Introductory and explanatory remarks

Mark Richards DTM, District 17 Governor welcomed all in attendance. He introduced those on the official table; Ross Wilkinson DTM, Lieutenant Governor of Education and Training; Pascale Amberville-Colby DTM, Lieutenant Governor of Marketing; Robyn Richards DTM, Public Relations Officer; Tim Blackburn, District Treasurer; Sandra Morton, District Secretary; Mike Helm DTM, Parliamentarian.

Mark gave an overview

- on who was eligible to cast a vote.
- of the meeting rules.
- of timings to the timer Hilary Radowick-Callahan.
- of the rules on speaking from the floor.

5. Credentials Committee report

District Parliamentarian, Mike Helm, reported with 62 clubs in the district, 62 club presidents and 62 club VPEs where eligible to vote. From these 124 votes a third is required for a quorum. A quorum was achieved with 66 votes. This number did not include the District officers who could also cast a vote.

Motion: "that the Credentials report be received"

Moved: Mike Helm, Seconded Ian Pickens, City of Perth. Carried

6. Adoption of Agenda

Mark Richards reported that he felt the agenda before the meeting covered all items of business.

Motion: "that the Agenda be adopted"

Moved: Robyn Richards, Canningvale, Seconded Peter Law, Armadale. Carried

7. Secretary's report

a. Correspondence:

Incoming

Toastmasters International (TMI) – regarding the inaccuracy of District 17 statics on TMI website.

Motion: "that the Secretary's incoming report be accepted"

Moved: Sandra Morton, Seconded John Palmer, Southern River. Carried

Outgoing

Toastmasters International (TMI) – regarding the inaccuracy of District 17 statics on TMI website.

Motion: "that the Secretary's outgoing report be accepted"

Moved: Sandra Morton, Seconded Patricia D'Cruz, West End. Carried

8. Confirmation of appointed District Officers

Mark Richards asked the meeting if anyone had any objections to the confirmation of the following members to the District Officer positions.

DISTRICT POSITION		APPOINTED
District Governor		Mark Richards
Lieutenant Governor Education &	Γraining	Ross Wilkinson
Lieutenant Governor Marketing		Pascale Amberville-Colby
Public Relations Officer		Robyn Richards
Division Governors	Central Northern Southern	Robyn Lloyd Nola Haddrill Vicky Post
Area Governors	C1 C2 C3 C4 N21 N22 N23 N24 S31 S32 S33	Greg Madden Ian Hart Patricia D'Cruze Leonor Ragan DTM Bronwen Jones Elizabeth Fisher John Pawley Martin Lindsay John Palmer
	S34 S35	

Motion: "the list of District Officers elected at the May 2011 convention be approved" Moved: Les Ross, Foothills, Seconded Neville Simmons, Victoria Quay, Carried

9. District Policies and Procedures - As per Agenda Appendix 2

a. Amendments to District 17's Policies and Procedures

Sandra Morton read to the meeting the current policy and the proposed amendments as per below.

i. Section - Selection of District Officers

Update "Nominations will be called each year by the District Nominating Committee for all Area Governor positions" **to read** "Expressions of interest will be called each year by the District Nominating Committee for all Area Governor positions"

ii. Section – Appointments to District Positions Add the following position, "Community Contact".

iii. Section - Financial Management

Update "The District Governor and the two Lieutenant Governors will be reimbursed the cost of five nights' standard room accommodation at the Toastmasters International Convention for the purpose of attending District Officer Training, and three nights' standard room accommodation for mid year training, subject to funds available in the District budget" **to read** "The District Governor, the two Lieutenant Governors and District Treasurer will be reimbursed the cost of five nights' standard room accommodation at the Toastmasters International Convention for the purpose of attending District Officer Training. The District Governor and the two Lieutenant Governors will be reimbursed the cost of three nights' standard room accommodation for mid year training, subject to funds available in the District budget".

Mark Richards informed the meeting as to why the amendments were required.

Les Ross asked why the Selection of District Officers section required updating. District Governor Mark Richards explained the reason for the update.

Motion: "the amendments be accepted".

Moved: Sandra Morton, Seconded Ian Pickens, City of Perth. Carried

10. Approval of District Governor recommendations to fill vacancies

Mark Richards informed the meeting that C2 Area Governor Ian Hart had informed him that he was no longer able to fulfil his duties, due to ill health, as Area Governor and decided to step down. Mark Richards asked the meeting to accepted the appointed replacement, Peter Jordan.

Motion: "the appointment of Peter Jordan as Area C2 Governor".

Moved: Mark Richards, Seconded Martin Lindsay, Guildford Stars. Carried

11. Confirmation of appointed District Positions

Mark Richards asked the meeting if anyone had any objections to the confirmation of the

following members to the following District positions.

DISTRICT POSITION	APPOINTED
District Secretary	Sandra Morton
District Treasurer	Tim Blackburn
Parliamentarian	Mike Helm
Convention Co-Coordinator	Ian Pickens
Speechcraft Co-Coordinator	Maree Pickens
Webmaster	David Nicholas
New Member Co-Coordinator	Sandra Morton
District Newsletter Editor	Gerry Prewett
New Clubs Co-Coordinators	Northern – Martin Lindsay Southern – David Nicholas Corporate – Mike Helm
District Sergeant At Arms	John Cecchi
Events Co-Coordinator	Phyll Lightbody
Historian	David Nicholas/Judith Allen
Community Contact	Eric Davies

Motion: "that the District positions appointed by the District Governor, as listed above, be confirmed"

Moved: David Nicolas, Seconded Kutty, Rising Stars. Carried

12. Report of Audit Committee - As per Agenda Appendix 4

Mark Richards explained as this was our inaugural year as a district, no audit had yet been conducted. However the meeting was presented with the end of year audit report for District 73, for which District 17 had been a part of.

Motion: "that the audit report in appendix 4 of the meeting agenda/reports document be accepted".

Moved: Charles Fisher, Western Founders, Seconded Tim Blackburn, CPA. Carried

13. Adoption of District 17 Budget

Treasurer Tim Blackburn presented the District 17 budget. He gave an overview of TMI policies on Districts have a zero budget. Tim explained that this meant any money is spent and that at the end of the year the budget has a zero balance.

Tim went through the budget figures as contained in the meeting agenda/reports document.

Motion: "that the report be received".

Moved: Tim Blackburn, Treasurer, Seconded John Palmer, Southern River. Carried

Les Ross, Foothills, enquired as to what "other revenue" was.

Graham MacDonald, Successful, enquired if we are a non for profit organisation why is there a bank surplus. Tim explained the funds are from when District 73 split to form District 73 and District 17. He also informed the meeting that there was income from convention registrations.

John Palmer, Southern River, enquired what was "district stores revenue". District to have own stores and is that what that is for. Tim explained the difficulties of running our own stores. Ross Wilkinson reported that there is work in progress for each region to have their own store of Toastmaster related items.

Motion: "that the District Budget be adopted".

Moved: Jackie Perriman, Fremantle Gourmet, Seconded Vicky Post, Belmont. Carried

14. Treasurer's Report

Tim Blackburn presented the Treasurer's report as of 31st October 2011. He informed the meeting that figures contained in his report in the meeting agenda/report document had changed since submitting the report. The balance was now \$15,000.00.

Tim reported that his report showed money raised at the Quiz night and money to pay the GST to the Australian Tax Office. He also stated there would be expenses for travel reimbursements.

Motion: "that the Treasurer's report be accepted".

Moved: Tim Blackburn, Seconded Robyn Richards, Canningvale. Carried

15. Reports from

Before the District Officers presented their reports, Mark Richards informed the meeting of the procedures for giving the reports.

a. District Governor

District Governor, Mark Richards DTM spoke to his report.

Ling Morton, from the floor, asked about why we have a membership target. Mark gave an explanation of this.

Motion: "that the District Governor's report be accepted".

Moved: Mark Richards, Seconded Peter Law, Armadale. Carried

b. Lieutenant Governor Education & Training

Lieutenant Governor Education & Training, Ross Wilkinson DTM, spoke to an update version his report, as per attached.

Ross stressed the number of firsts for the District. In particular we are currently number one in the world.

Motion: "that Lieutenant Governor Education & Training's report be accepted".

Moved: Ross Wilkinson, Seconded Vicky Post, Belmont. Carried

c. Lieutenant Governor Marketing

Lieutenant Governor Marketing, Pascale Amberville-Colby DTM, spoke to his report. It was an updated version than the one contained in the meeting agenda/report document.

Motion: "that Lieutenant Governor Marketing's report be accepted".

Moved: Pascale Amberville-Colby, Seconded Charles Fisher, Western Founders.

Carried

d. Public Relations Officer

Public Relations Officer, Robyn Richards DTM, spoke to her report.

Motion: "that Public Relations Officer's report be accepted".

Moved: Robyn Richards, Seconded Neville Simmons, Victoria Quay. Carried

16. Division Governors Reports

a. Central

Central Division Governor, Robyn Lloyd, spoke to her report. It was an updated version than the one contained in the meeting agenda/report document.

Motion: "that Central Division Governor's report be accepted".

Moved: Robyn Lloyd, Seconded Peter Jordan, Canningvale. Carried

b. Northern

Northern Division Governor, Nola Haddrill, spoke to her report.

Motion: "that Northern Division Governor's report be accepted".

Moved: Nola Haddrill, Seconded Martin Lindsay, Guildford Stars. Carried

c. Southern

Southern Division Governor, Vicky Post, spoke to her report.

Motion: "that Southern Division Governor's report be accepted".

Moved: Vicky Post, Seconded Les Ross, Foothills. Carried

17. Area Governor Reports - As per attached.

Mark Richards informed the meeting that reports had been received from all Area Governors and were tabled in the meeting agenda/report document.

Motion: "that all the Area Governors reports as tabled in the meeting agenda/report document be received".

Moved: Vicky Post, Belmont, Seconded Nola Haddrill, Justalk. Carried

18. Other Committee Reports

a. Convention 2012

John Pawley presented the Convention 2012 committee report, as per attached. John reported that pamphlets to advertise the Convention had been given to the Division Governors to distribute to Area Governors and from there to clubs.

He reported that Toastmasters International World Speaking Champion, Jock Elliot, would be attending the Convention as a guest speaker.

The Convention Committee is working with Ross Wilkinson on the various workshops which will be presented. These will be great resource of information for members.

The winner of International speech contest will go on to compete at the International convention in Orlando, Florida, USA.

John requested the Convention be promoted in the clubs and encouraged people to register early.

On behalf of his co chair, Judith Allen and himself, John thanked Ian Pickens for all his help.

lan Pickens, from the floor, asked for a status report on sponsorship for the convention. John replied that one of the major sponsors was Providence. John requested Judith Allen speak about another sponsor. Judith replied that the convention had a Bronze sponsor in Ranger CE. A member Gerry Prewett had provided his services to this company at a conference. Gerry requested instead of payment that the company sponsor the convention. Judith reported the sponsorship money was already in the bank.

There was a question from the floor as to how to get sponsors. John reported that Judith Allen had sponsor packs which contained all required information.

Mark Richards enquired to how many early early bird registrations were left.. John replied 10.

Motion: "that the Convention 2012 committee report be received".

Moved: John Pawley, Seconded Lesley French, St Georges.

Carried

b. Communications and Privacy Policy - As per Agenda Appendix 5 Mike Helm DTM, spoke to his report as contained in the meeting agenda/report document.

Motion: "that the Communications and Privacy Policy report be accepted".

Moved: Mike Helm, Seconded Kutty, Rising Stars.

Carried

Martin Lindsay, Guildford Stars, asked in what form would permissions have to be obtained to use a photo with a member in it. Mike replied permission could simply be gained by asking if anyone had issues, however it would depend on circumstances.

There was a question from the floor as to putting photos taken at a contest on Facebook. Mark said that whoever was chairing a contest should ask the audience at the start of the event if they have any objections. Mark followed this up by asking those present if anyone here today objected. No one did.

Motion: "that the Communications and Privacy Policy report be adopted".

Moved: Bronwen Jones, Sandgropers, Seconded Pascale Amberville-Colby,

Marketers. Carried

c. District History and Records Management

David Nicholas presented the report on behalf of the District History and Records Management team, as per attached.

David informed the meeting that the District history goes further back than 1st July 2011 when District 17 was formed and that the history group is putting all this information together.

David noted some members in District 17 go back to very beginning of clubs in Western Australia. Peter McDonnell was one of the original members of City of Perth (not the same City of Perth we have today) and Les Ross joined in 1986 and Karen Tregenza joined in 1988.

David and Judith are gathering information from all older members in the state.

lan Pickens, City of Perth enquired as to what format the history will be presented. David said at this stage they did not know. Mark Richards said it would be available on the website under it's own menu tab.

lan Pickens, City of Perth enquired whether it would be story historical or just data. David Nicholas said he would like to have both.

Motion: "that the District History and Records Management report be received".

Moved: David Nicholas, Seconded Les Ross, Foothills.

Carried

d. Convention Bid 2013

Mark Richards asked the meeting if there were any bids for the 2013 District Convention. Karen Tregenza, Jetty, from floor indicated she would present a bid.

Karen presented her bid using a PowerPoint slideshow to highlight the potential venue and surrounding area.

Motion: "that the Convention Bid 2013 report be received".

Moved: Karen Tregenza, Seconded Patricia Rice, Jetty.

Carried

Motion: "that the District 17 Convention bid be approved subject to: the Convention Committee meeting with the District 17 leadership team to finalize details in their Budget and Agenda, and that a Memorandum Of Understanding

(MOA) be entered into by the 2013 Convention Committee and the District 17 leadership team".

Moved: Ross Wilkinson, Seconded Peter Law, Armadale. Carried

19. District 17 Success Plan - As per Agenda Appendix 6

As tabled in the meeting agenda/report document.

Motion: "that the District 17 Success Plan be accepted".

Moved: John Pawley, Swan, Seconded Sue Cullen, Northern Lights.

Carried

Motion: "that the District 17 Success Plan be adopted".

Moved:, Mark Richards, Seconded John Palmer, Southern River. Carried

20. Vote to Endorse one International Director Candidate from District 17 (if any)

There were no nominations.

21. New business

Mark Richards asked if there was any new business from the floor.

Les Ross, Foothills enquired if there would be a report on Speech Craft. Mark said that the Speech Craft co-ordinator, Maree Pickens was not present, but asked if anyone could speak on her behalf. Ian Pickens indicated he could.

lan stated the following points:

- it had been a successful year. Courses are filling up.
- The main issue is getting people to co-ordinate a speech craft course.
- money raised from the January 2012 Speechcraft would go towards convention 2013.
- There would be no Speechcraft at Christmas period or convention time.
- They were already getting expressions of interest for February 2012 course.
- · All funds excluding expenses go to the club that co-ordinates the speech craft.

Karen Tregenza enquired if there were any guidelines for being a co-ordinator. Ian said Maree had a package available on a thumb drive.

Hilary Radowick-Callahan, Victoria Park, said that Victoria Park had co-ordinated a Speech Craft course a few months ago, but had not received any money as yet. Ian reported that there had been a few issues with the change over of Treasurer in WA Governors, the club that handled the Speech Craft monies. This had now been sorted and Maree would be sending out funds shortly.

Motion: "that the Speech Craft report be received".

Moved:, Ian Pickens, Seconded Bronwen Jones, Sandgropers.

Carried

There was no other new business.

22. Announcements

Chair of the Nominating Committee is Charles Fisher. He and his team will ask for nominations for District Officers commencing in January 2012.

The chair of the Realignment committee will be LGM Pascale A Colby

The chair of the Audit Committee will be Terrence Chong of CPA club.

Midyear District Officer Training 21st January 2012 at the Bull Creek Community centre.

Upcoming Toastmaster Leadership Institute:

- Saturday 4th February 2012 at the Bob Daniel Centre, Inglewood
- Thurs 9th February 2012 at the South Perth Community Centre, South Perth.

District Convention 26th to 27th May 2012 at the Vines Resort, Swan Valley.

23. Next Executive Meeting

Date: Saturday 14th April 2012

Time: 1pm to 5pm

Venue: Bull Creek Community Centre

Next Council Meeting

Date: Saturday 26th May 2012

Time: TBA

Venue: The Vines

Mark Richards thanked those who put the Council meeting together and everyone for attending.

Meeting closed 3.49pm

Signed Sandra Morton District 17 Secretary Signed Mark Richards DTM District 17 Governor



District 17 LGT Education & Training Updated Report Western Australia

Lieutenant Governor Education & Training – November 2011 Educational Awards

Toastmasters International sets Educational Award Targets for each District to achieve in a Toastmaster Year based on the number of Members that a District has. As at the 11 November 2011 District 17 has achieved the following Educational Awards:

Award	No.	Target	To Go	Percentage Achieved
CC Awards	34	79	45	43%
AC Awards	22	22	0	100%
Leadership Awards	46	56	10	82 including 7 DTM's

District 17 is clearly on track to achieve all the Educational Targets that Toastmasters International has set for our District. I believe the District's outstanding achievement so far this year is a reflection of our District's culture of focusing on the Distinguished Club Program, with the resulting Educational Awards being achieved.

District 17 Distinguished Toastmasters:

The Distinguished Toastmaster Award is the highest recognition a Toastmaster member may receive. The following District 17 members have achieved the Distinguished Toastmaster Award this year:

Ian Pickens Vicky Post
Lynne Brighton Gawain Simpson
John Palmer Robyn Lloyd

Pascale Amberville-Colby

Triple Crown Awardees

Toastmaster's Triple Crown Award recognises those Toastmasters that who have achieve 3 or more Education Awards in a Toastmaster Year. The following District 17 members have already achieved the Triple Crown Award:

Vicky Post	5 Educational Awards	Robyn Lloyd	3 Educational Awards
Mark Richards	5 Educational Awards	Glenis Nicholas	3 Educational Awards
Peter Law	4 Educational Awards	Robyn Richards	3 Educational Awards
Martin Lindsay	4 Educational Awards	Ross Wilkinson	3 Educational Awards
Lynne Brighton	3 Educational Awards	David Nicholas	3 Educational Awards

District 17 "First"

The following members are the "First" to achieve the individual Educational Awards in District 17's inaugural year:

Communication Stream

Competent Communicator	Paul Reilly	Victoria Quay Club
Advanced Communicator Bronze	Michael Geisler	Southern River Toastmasters
Advanced Communicator Silver	Peter Law	Victoria Quay Club
Advanced Communicator Gold	Vicky Post	Belmont Toastmasters

Leadership Stream

Competent Leader	Michael Geisler	Southern River Toastmasters
Advanced Leader Bronze	Jackie Perriman	Fremantle Gourmet Toastmasters Club
Advanced Leader Silver	Lynne Brighton	Guildford Stars Toastmasters Club

Distinguished Toastmasters Award - both lodged on the 1 July 2011

DTM Lynne Brighton Guildford Stars Toastmasters Club

DTM Ian Pickens Electric Toasters

Triple Crown Awardee - Peter Law

First New Club Chartered in District 17 - Applecross Toastmasters

District Officer Training

District Officer Training for all District Governors and Area Governors was successfully conducted on 25 June 2011. In an effort to give our District Officers further support and training the District has introduced Mid Year District Officer Training which is scheduled for the 21 January 2012.

Toastmaster Leadership Institute

A total of 278 out of 420 District 17's Club Officers were trained at the July Toastmaster Leadership Institute. 55 out of our 60 clubs had a minimum of 4 Club Officers trained to meet their Distinguished Club Program Goal. The three Division Governors created an interactive and relevant program for those that attended TLI. The District is currently creating a program for the second round of TLI to meet the challengers that Club Officers are facing in their clubs.

Convention 2012 - Vitto, Vino, Voci at the Vines

District 17's inaugural Convention on the 26 and 27 Mary 2012 is being co-chaired by Judith Allen and John Pawley. The co-chairs have effectively co-ordinated an exceptional team of Toastmaster members to provide us with what should be a very memorable inaugural District 17 Convention. I am pleased to announce that we have secured the 2011 World Champion of Public Speaking, Jock Elliott and Toastmaster's Region 12 International Director, Mike Storkey as presenters at the Convention.

Competitions

All three District 17 Divisions, Central, Northern and Southern Divisions have conducted their respective Humorous and Table Topics Competitions. The quality of the competitions so far has been of an exceptional standard. It is disappointing that the competitions do not attract more of our member's attendance. Competitions give us the opportunity to see our better speakers compete at a higher level. We can all learn from observing and supporting our fellow members in the Competitions.

Training

The Executive of District 17 is committed to provide extra training for our members in 2011-2012. We have conducted the following very successful Educational Workshops far this year:

Competition and Judging Workshop Martin Lindsay

Evaluation Workshop Darren Fleming

There are several workshops that the District will be conducting in the remainder of 2011-2012 culminating with the VVV Convention in May 2012.

Distinguished Club Program

I hope that all clubs and club officers are focusing on their individual members needs. If we fulfil our individual member's needs the resulting effect is that the Distinguished Club Program goals will be achieved. The following clubs have had exceptional results so far in the Distinguished Club Program:

CLUB	DCP GOALS ACHEIVED
Swan	5
Armadale	5
Canning Vale	8
Southern River	6
Victoria Quay	8

Summary

I am very confident that District 17's Educational and Training Targets for 2011-2012 will be achieved.

Toastmasters in District 17 now have on offer a multitude of Educational and Training opportunities to develop their skills.

As District 17's LGET I am committed to provide all our members, value for their membership by promoting the Toastmaster Educational Tracks and making available as many additional Educational Events as possible in 2011-2012.

Ross Wilkinson DTM District 17 LGET 2011-2012

2012 District 17 Convention Report to November 2011 District Council

The Inaugural District 17 Convention looks set to be a fantastic convention. The convention committee have been working very hard to ensure that the first district convention sets a very high standard for future conventions.

We are proud to announce that the newly crowned 2011 World Champion of Public Speaking Jock Elliott will be attending as our keynote speaker. It is rare for an Australian to win the International Speech Contest, so we are privileged to have him visit our district so soon after his success. As well as Jock, we will have a range of speakers who be leading our workshops. Ross Wilkinson is doing a superb job in attracting these speakers. We will have a range of communication and leadership topics in our workshops, including some non-Toastmaster topics.

The planning for the social highlight of the convention, the Dinner Dance, is well under way and is being lead by the Kalamunda club. The convention's other highlights such as the opening and closing ceremonies, speech contests, DTM breakfast and District Council all look set to be highlights of the convention.

We urge all Toastmasters to register for this convention. Convention is a great opportunity to expand your communication and leadership skills. By listening to the very best speakers, attending workshops and the social events, you can expect to be inspired to further your Toastmasters training. Early, early bird tickets are selling fast, so I encourage everyone to register as soon as possible to avoid disappointment. I also ask all District leaders to sell convention to their areas and clubs. We have printed off flyers for our clubs to distribute to their members to let them know about convention and to encourage registrations.

We would like to thank everyone working on the convention, with special mention to the District Executive team lead by Mark Richards and by Ian Pickens as Convention Co-ordinator. We look forward to seeing everyone, at what promises to be a first-class convention.

Kind Regards,

Judith Allen and John Pawley

Convention Co-Chairs

The District 17 History Project

Judith Allen DTM and David Nicholas DTM have been appointed District 17 Historians by District Governor Mark Richards DTM. We have started working on the project.

When does our History start?

District 17 in Western Australia came into formal existence on July 1st this year, 2011. However our history goes back well before that time – to our first WA Club, an early version of City of Perth, in 1968.

Our sources of information

We have some excellent sources of information. Current member Peter McDonnell was a member of the original City of Perth and has maintained his Toastmaster membership through various clubs since then. The first Western Division Governor was Murray Jorgensen and he is a member of the current City of Perth club. Other current members who joined in the 1980s are Les and Valda Ross, Karen Tregenza and Gladys Lavell.

Andrew Breedon has prepared a history of District 73 and it includes important information about WA Clubs and members. Since 2000 David Nicholas has been recording information about the Distinguished Club Program and Member Awards for WA Toastmasters. Recently Ian Pickens prepared a useful sketch about the background to the setting up of our new District 17.

The location of our History

Webmaster David Nicholas has already set up a section of the District 17 website to display information as it is obtained. There will be data and stories. Already David has constructed a table of Clubs, arranged chronologically, and showing their Charter dates. Some Clubs have not yet been identified. We hope to locate them all.

We need help

We need help from members who know of past events and past members. We are looking for accurate data and for stories.



