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| DISTRICT 17 QUIZ NIGHT  <Day Date Month Year>  < Function Centre Name>  < Function Centre Address>  <0.00PM – 0.00PM>  Tickets $15 each or $100 Table of 8  ~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~  <x> DIVISON FINAL  Table Topics & Humorous Speech Contest  <Day Date Month Year>  < Function Centre Name>  < Function Centre Address>  <0.00PM – 0.00PM>  ~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~  DISTRICT COUNCIL MEETING  <Day Date Month Year>  < Function Centre Name>  < Function Centre Address>  <0.00PM – 0.00PM> | |
| <AREA A12 CONTEST>   |  |  | | --- | --- | | club 1 | club 2 | | club 3 | club 4 |   District 17 – Western Australia  Humorous Speech &  Table Topics  CONTEST PROGRAM  <Day Date Month Year>  <Function Centre Name>  <0.00PM Registration for a 0.00PM start – 0.00PM>  Area Final Hosted By  <Club name Toastmasters Club> | |

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| --- | --- | --- | --- | --- | --- | --- |
| 0.00 | Registration | | | | **All Contestants** | |
| 0.00 | Judges Briefing | | | | **Chief Judge** | |
|  | Contestant Briefing and allot Draw | | | | **Contest Chair** | |
| 0.00 | Call to Order and Welcome (Sergeant at Arms) & Introduces Toastmaster | | | | **Sergeant at Arms**  **Toastmaster** | |
|  |  | | | |  | |
| 0.00 | Inspiration | | | | **Inspiration** | |
| 0.00 | **Table Topics Contest** | | | |  | |
|  | Contest Chair; Introduction and Rules (5min) | | | | **Contest Chair** | |
|  | Contestants: | | | |  | |
| 0.00 | **Speaker One, Speaker Two, Speaker Three, Speaker Four** | | | | | |
|  | **Speaker Five, Speaker Six, Speaker Seven, Speaker Eight** | | | | | |
|  | *Speaking order to be determined by ballot prior to start* | | | | | |
|  | 1. Contestant | | | | **1 min 1.5 min 2 min** | |
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|  | *One-minute silence after each speaker for judges to complete score sheet* | | | | | |
|  | *Silence after final speaker until all judges have completed their score sheet* | | | | | |
| 0.00 | Presentation of participation certificates | | | | **Contest Chair** | |
| 0.00 | **Supper Break – 20 Minutes** | | | |  | |
| **Special Thanks** | | | | |  | |
| **Contest Chairs:** | | | **Contest Chair One, Contest Chair Two** | | | |
| **Chief Judge:** | | | **Chief Judge** | | | |
| **Tally Counters:** | | | **Tally One, Tally Two, Tally Three** | | | |
| **Contest SAA:** | | | **Sergeant at Arms** | | | |
| **Timers:** | | | **Timer One, Timer Two** | | | |
| 0.00 | | Registration | | All Contestants | |
| 0.00 | | Call to Order and Welcome (Sergeant at Arms) & Introduces Toastmaster | | **Sergeant at Arms**  **Toastmaster** | |
|  | | **Humorous Speech Contest** | |  | |
|  | | Contest Chair; Introduction and Rules (5min) | | **Contest Chair** | |
|  | | Contestants: | | | |
| 0.00 | | **Speaker One, Speaker Two, Speaker Three, Speaker Four** | | | |
|  | | **Speaker Five, Speaker Six, Speaker Seven, Speaker Eight** | | | |
|  | | *Speaking order to be determined by ballot prior to start* | | | |
|  | | 1. Contestant | | **5 min 6 min 7 min** | |
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|  | | *One-minute silence after each speaker for judges to complete score sheet* | | | |
|  | | *Silence after final speaker until all judges have completed their score sheet* | | | |
| 0.00 | | Presentation of participation certificates | | **Contest Chair** | |
| 0.00 | | Table Topics Session with audience  *If necessary & time allows* | | **Table Topics Master** | |
| 0.00 | | Announcement of winners | | **Contest Chair One**  **Contest Chair Two** | |
| 0.00 | | Acknowledgement of helpers Area <A12> Director | | **Area Director** | |
|  | |  | |  | |
| 0.00 | | A word from <ABC> Division Director | | **Division Director** | |
|  | |  | |  | |
| 0.00 | | Closing comments – President <Club Name> Toastmasters | | **President** | |