

AGENDA | DECM #2

Sunday 23 April 2023 - 1:00pm to 3:00pm

<https://us02web.zoom.us/j/85455033213?pwd=b2tDMjhVYTZlZlFQaGRsSIROc284UT09>

Meeting ID: 854 5503 3213

Passcode: 621749

(All please be online by 12.30pm to allow for confirmation of quorum, etc)

No.	Item of Business	Lead Role	Time
1.	1:00pm Call to Order - Sergeant-at-Arms	TBC	2:00
2.	1:02pm Explanatory Remarks	Parliamentarian, Maree Pickens	5:00
3.	1:07pm Welcome and Introductions	District Director, Gavin Hyslop	5:00
4.	1:12pm Apologies	Gavin Hyslop	3:00
5.	1:15pm District Mission	TBC	2:00
6.	1:17pm Presentation of Credentials Committee Report	Parliamentarian, Maree Pickens	3:00
7.	1:20pm Review and Adoption of Agenda	District Director, Gavin Hyslop	5:00
8.	1:25pm Approval of Minutes - DECM #1	District Director, Gavin Hyslop	3:00
9.	1:28pm Presentation of Profit and Loss Statement & Audit Committee Report	Finance Manager, Leonisa Manea	3:00
10.	1:31pm Alignment of Clubs into Areas and Divisions	Alignment Committee Chair, Jeff Zhang	20.00
11.	1:51pm District Leadership Committee Report	District Leadership Committee Chair, Tim Blackburn	10.00
12.	2:01pm Break		5.00
13.	2:05pm Presentation of Reports on Progress towards District Success Plan		
	• Club Growth Director	Jeff Zhang	3.00
	• Program Quality Director	Peggy Leung	3.00
	• District Director	Gavin Hyslop	5.00
14.	2:16pm Presentation of Reports from Division Directors and Area Directors	District Director, Gavin Hyslop	3:00
15.	2:19pm New Business (if raised at Item 7)	District Director, Gavin Hyslop	25:00
17.	2:44pm Finishing Your Year Off and Next Steps	District Director, Gavin Hyslop	5.00
3:00pm	Meeting Close	District Director, Gavin Hyslop	3:00

Future District Executive Committee Meeting Dates:

Meeting No.	Date	Time	Location
DECM #1	TBC	TBC	TBC

TOASTMASTERS INTERNATIONAL GOVERNING DOCUMENTS

Protocol 7.1: District Events

5. District Executive Committee Meetings

At District Executive Committee meetings, unless noted, the following business is conducted:

- I. The District mission is reviewed.
- II. Roll call is taken, and a quorum is certified.
- III. The District budget is prepared prior to the budget submittal deadline; copies of the budget are provided at or before the meeting.
- IV. The Audit Committee's report is presented to the District Executive Committee prior to each District Council meeting; copies of the audit are provided at or before the meeting. The Audit Committee is governed by [Article XI](#), Section (c) of the District Administrative Bylaws.
- V. The Profit and Loss Statement is presented; copies of the report are provided at or before the meeting.
- VI. At the meeting prior to the District Council's annual meeting, the alignment of clubs into Areas and Divisions is recommended.
- VII. The District Director's recommendations to fill any vacancies in office are approved.
- VIII. The District Director, Program Quality Director, Club Growth Director, Division Directors, and Area Directors report on the District Success Plan and Distinguished program progress.