



District 17 District Management Meeting Minutes

Date: 8 March 2015

Time: 1.00 pm to 3.30 pm The meeting commenced at 1.20 pm.

Venue: Upstairs meeting room
Como Hotel
241 Canning Highway
Como

Attendees: Robyn Richards (RR) District Governor
Ian Pickens (IP) Lieutenant Governor Education and Training
Leonor Ragan (LR) Lieutenant Governor Marketing
Sue Fallon (SF) Public Relations Officer
Nola Haddrill (NH) District Secretary
Henry Yau (HY) Central Division Governor
Maree Pickens (MP) Northern Division Governor
Stephanie Chan (SC) Southern Division Governor

Apologies: Chandana Weerasekera (CW) District Treasurer
Charles Fisher (CF) Parliamentarian
Pascale Amberville-Colby (PAC) Immediate Past District Governor

1. **Minutes from last meeting Action Items from Previous Meeting(s)**

NH moved the minutes from the meeting held 2 November 2015 be accepted. IP seconded. Motion carried.

2. **Division Governor Reports**

2a **Central**

Educational Awards

C1 has 7 awards – with 2 clubs leading the way (Terrace & Durack)
C2 has 9 awards – 4 clubs needing to boast membership to gain recognition
C3 has 11 awards- 3 clubs distinguished (West End, City Of Perth & Electric Toasters)
C4 has 7 awards – 1 club select distinguished (Plain Speakers)
C5 has 4 awards – with 1 club leading the way (Desperados)

Membership

C1 has 1 club (Riverside) requiring 4 more members
C2 has 3 clubs that are close to minimum requirement.
C3 has 1 club (Deloitte) requiring 6 more members.
C4 has 1 club (ToastEY) requiring 12 more members.

Other than that generally speaking the membership in the clubs in the Central Division are very steady.

Riverside and ToastEY are very much on our agendas to assist however getting responses from committee members in particular ToastEY is difficult at the moment.

DCP Goals

7 clubs already achieved minimum distinguished status.

A further 11 clubs are very close to achieving this status as well.

6 clubs currently struggling with DCP goals needing at least 2 or more goals to achieve distinguished status.

With 4 more months to go I am confident that these clubs will make a final push as the year comes to a conclusion with the assistance on their Area governors. A highlight so far is recently chartered club Shell has already achieved 4 goals and has 30 members.

Club Officer Training

Very pleased to see that new club (Shell) having 6 officers attend COT in the second half of the year.

Deloitte and Northbridge did not have any committee members attend COT despite the encouragement and many discussions by the Area Governors.

We will be looking to address this issue further for the next committee members.

Contact with Area Governors

We have had 2 Division Council meetings so far and 2 of the Area Governors (same) were not able to attend on both occasions due to work commitments. Personal catch ups were arranged. Main avenue of communication was via email and this seems to have worked well for all. Latest meeting was at DOT where the focus was on the upcoming contests.

Contests

The International and Evaluation contests are all set for this month.

C1 is confirmed for the 11th March 6pm at the Shenton Park Community Centre Subiaco.

C2 is on 4th March in the city.

C3 is on 5th March 6pm at the Western Power Building 363 Wellington St Perth.

C4 is on 12th March 6pm at the Shenton Park Community Centre Subiaco.

C5 not hold a contest but will be sending a representative.

Central Division Contests are set for March 18th 6pm at the Shenton

There are several clubs that are not holding club contests but will be sending a representative to the Area finals.

Electric Toasters Club has invited new club Shell to their club contest to get an understanding of what it is like to hold a contest. This is a great initiative by the President of Electric Toasters.

Clubs

Struggling clubs in the Division ToastEY and Riverside both require club coaches.

Leading clubs in the Division are Durack, Terrace, City Of Perth, West End, Electric Toasters and Plain Speakers.

New Clubs

Bechtel, Shell, PWC

Jacobs is very close to charter.

Other potential clubs include the Auditors General.

Demo meetings have been lively and well received.

This is due to the great work by the Districts Lt Govt Marketing Leonor Ragan and her Team of supporters.

Successors for Governor Roles

Allen Hahn has identified a potential Area Governor in Asvin Budia who has shown interest in the role.

Other Information/Comments

There is a trend that shows the Central Division is growing with corporate clubs showing signs of interests in particular the leadership side of Toastmasters. Some Companies place the onus on their employees to attend club meetings and to deliver their speeches as part of their development and it is noted on their personnel files. Once chartered there seems to be a problem in that club members don't stay after meetings to discuss the outcome due to time restraint of their venues.

If we could recommend an additional 10 minutes to be included in the meeting agendas after the Presidents close as a "summary" this will allow members and guests to provide feedback about the meeting and develop a strong rapport.

We need to encourage all clubs to hold club contests by offering some kind of incentive.

Submitted by Henry Yau 4th March 2015

Central Division Governor 2014-2015

Other Information/Comments from District Management Meeting

Membership is steady. Area Governors are onto membership with small clubs for base figures.

Area Governors are communicating with each other.

RR asked if clubs from C5 were notified there wouldn't be an area final. A member of Club 235 – KPMG, was interested in competing in the International Competition. HY advised that they were.

HY has been unable to get a response from committee members from TOASTEY.

HY is encouraging clubs to have contests. RR said area governors should visit clubs and encourage them.

Area Governors are asked to find out why clubs aren't holding contests. Workshops could be conducted on holding a contest.

HY moved the Central Division Report be accepted. IP seconded. Motion carried.

2b Northern

Educational Awards

53 educational awards from all Areas to date in ND, double since November. Once contest season over end March the Area Governors will conduct a major push to get clubs to schedule people who can finish an award over the line before end May so plenty of time to register awards. A Division Speech Marathon will be considered for late April to incentivise people to get another speech completed to help them achieve their awards.

Membership

Northern Division has 28 clubs in 6 areas with a total of 585 members. 173 new members have joined Northern Division clubs since July 1 2014 or 30% of total current members. 27 clubs are currently fully paid, only Mt Hawthorn (relaunch of Phoenix Club) has yet to become financial with the min 8 paid members by end March 2015 – it is on track to do so.

DCP - Goals Achieved for 28 clubs

Area # Clubs	Educ Awards	Jul / Feb COT Training	Current Members	New Members	Renewals Oct / Apr	Clubs with 3 DCP Goals	Current # DCP Clubs	Forecast # DCP Clubs
N21 (6)	19	5 / 3	156	46	4/0	4	3	5
N22 (5)	6	5 / 5	114	33	4/1	4	3	4
N23 (5)	17	5 / 5	89	21	4/1	4	2	2
N24 (4)	6	3 / 1	79	25	4/0	3	0	2-3
N25 (5)	2	5 / 2	77	25	4/0	0	0	2-3
N26 (3)	3	3 / 3*	70	23	3/2	3	0	3
28	53	26/28	585	173	12	12	8/28	19/28

We have our first President's Distinguished Club, Ellenbrook - congratulations N23! Northern Lights and Northern Gourmet are also Select Distinguished and 5 other clubs are Distinguished. Based on past performance, current trends and membership status I forecast that 19 of our 28 clubs will be distinguished or better. The remainder will struggle to be eligible due to not being at charter strength or having a net growth of 5 new members.

Club Officer Training

Our clubs have participated in TLI in Perth and Karratha. A TLI is planned to be held in Kalgoorlie on Sunday 23 March and TI advised they would allow these officers to be recognised as trained within the Feb COT period for DCP purposes. It was disappointing that 8 clubs did not meet the minimum 4 officers trained in the second period. There was plenty of communication but I believe the reduction is due to loss of officers in several clubs and apathy re the benefit of attending TLI again especially for sessions that took up most of a weekend day during a particular hot summer. I recommend we look at how Feb TLI could be packaged to be more appealing, and have two evening and one weekend day sessions to reduce the impact of the predictably hot weather.

Contact with Area Governors

I have had more contact with N21, N25 and N26 AGs due to struggling club issues and not enough across the Division due to personal issues limiting my available time. Five AGs (N21, N22, N23, N24 and N25) attended District Executive meeting where we had an excellent planning session. All AGs attended at least one TLI and contributed to the success of the first TLI on Sat 7 Feb. I will be seeing the AGs at their respective Area Finals except N21 which is the same weekend as N26 Area Final in Kalgoorlie. I plan to conduct a Division Council meeting just prior to the ND Final to develop a 3 month plan to achieve our Division goals. All AGs are on track to conduct their Club visits during April / May and reports by end May 31 (and were reminded to do it well before Convention☺).

Contests

The Northern Division International and Evaluation contest is scheduled for Sat 28 Mar. Booked to be held at the Bob Daniel Community centre, the local Council had double-booked us and we got bumped. We have now scheduled it to be held at Shenton Park Community Centre. It will take place later in the afternoon 2:30pm briefing for a 3pm start to allow contestants / judges from Kalgoorlie to get there safely in time.

The Area Finals scheduled as follows:

Area	Date	Location	Host Club
N25	Mon 9 March	Subiaco	Banksia
N23	Wed 11 March	Midland	Swan
N21	Sat 14 March	Woodvale	Northern Lights
N26	Sat 14 March	Kalgoorlie	Touch of Gold
N22	Mon 16 March	UWA	UWA
N24	Mon 23 March	Maylands	Maylands

Renewals

Clubs are currently sending out their renewal notices to ensure members renew before end March. It is very encouraging that four clubs, Project Managers, Ellenbrook, Touch of Gold and WASM have already met their April renewal requirement for the award.

Club

N21- Karratha TLI training conducted onsite Feb 22 and was well received. Their agenda needed rework to provide members more speaking opportunities to achieve educational awards. Their VPM had never really been active and not a regular attendee so signing up new members and replacing club officers had languished. They have also lost 4 members who were commuting from another town 45min away. Trained an experienced NZ TM to be their new VPM, reworked their process for converting guests and signing up new members and discussed several marketing efforts to help boost membership – they feel reinvigorated. DG Robyn going up in April and AG Melinda in May so the momentum will be maintained. All clubs are almost or above charter strength and I project 5 of 6 clubs will be distinguished by end June. Karratha unlikely to meet enough educational awards in time.

N22 –St George's is picking up momentum and getting some really committed new members who will be willing to be club officers. PM and UWA continue to be the powerhouses with 32 members and 33 members each. PM has had difficulty finding a replacement venue for Woodside but has been extended to end year. Three of five clubs are above charter strength and I project 4 of 5 clubs will be distinguished by end June.

Subiaco Early Birds has 5 awards but needs to not lose any members in the renewals and get at least 4 more members. TLI is a traditionally small club of advanced members so unlikely to reach charter strength. AG Marinko working closely with all clubs.

N23 – Ellenbrook is the first club in ND to achieve President's Distinguished for ND – well done! AG Peta is working hard to help the struggling clubs, Swan and Guildford Stars to rebuild and Mundaring and Kalamunda stable to grow. Of the five clubs, only Ellenbrook is above charter strength but I project 2-3 of 5 clubs will be distinguished by end June if membership goals can be achieved. Guildford Stars has five goals but must not lose any members and still get 5 more by June. Mundaring needs to achieve just one goal and 2 new members to be Distinguished which is achievable.

N24 – Bayandah has rebuilt membership numbers to 20 though still did not send any officers to training. Hosting Area Final so signs it is picking up. Maylands strongest with 28 members but previously strong Noranda has several members moving away due to work. With fewer renewals there will be a challenge to recruit enough new members prior to June. Two of four clubs, Bayandah and Maylands are above charter strength and I project these 2 will be distinguished by end June. Noranda already has 5 goals but will need a big increase in new members to replace those leaving to achieve charter strength. Highgate has struggled to build its numbers for several years. Mike and Maree to discuss strategies for how to reinvigorate the club.

N25 – Banksia has rapidly grown this year to 33 members and several guests attend every meeting. It's only an hour meeting, which is proving popular but they are struggling to schedule members. We have discussed hosting another club meeting on the alternate Monday night to help manage the overflow from Banksia. Gourmet Guns and Roses (GGNR) lost their President and VPE due to travel overseas and other members were losing interest. Cathy Kunzel and I are working closely with them to rebuild their Club Officer line-up, changing their agendas so evaluations are less intimidating for new members and firming up the support of their sponsor club, Young Guns, to ensure a critical mass of attendees at each meeting. Aspire and Talkabout are starting to get new members but may lose others at renewal and thus still struggle to offer vibrant meetings. Keen to get one club to consider Banksia model to rebuild club.

Phoenix was relaunched as Mount Hawthorn Toastmasters on Wed 11 Feb. A website and facebook page were created. The Demo meeting had a modest attendance (promoted at short notice) but interest from all that attended and enquiries have already been coming through the website. Currently has 6 members (one in process so not on TI site) and 2 more must be signed up BEFORE 31 March to be reactivated. Expect to have at least 4-5 new members by end March. Will plan another Open House mail drop with more notice in early May.

N26 –Touch of Gold has had an influx of new members to reach 30 to date. WASM had a prolonged break from Oct to late Feb due to exams and summer break which proved far too long and will not be repeated this year. Currently sitting on 22 members, WASM should grow rapidly now that Uni has reconvened. Have encouraged them to have annual membership from Apr to Mar to reflect the Uni year and avoid a slump at Oct renewals. There has also been some friction between some members / officers and Paul Browning and Robyn Richards are working with WASM to help resolve the impasse. Both clubs really appreciate the strong support they get from WA Governors and look forward to our visit to Kalgoorlie on 14-15 March to participate in the Area Final and run TLI training.

New Clubs

Focus has been on shoring up struggling clubs before introducing new ones. Golden Gourmet has not got a critical mass of new members yet but still might charter by mid-year. Interest in starting one in Esperance, only 4 hrs away, may be more viable but unlikely to charter prior to end June. Vegien is the proposed club Peta Rakela hopes to build in N23, Maree seeking update.

Successors for Governor Roles

Peter Harrison (N21) has expressed interest in running for ND Governor and has attended the Emerging Leaders Workshop on 7 March. All AGs very motivated to have successors lined up well in advance of District Convention. Will confirm likely contenders at respective Area Finals and Division Council Meeting end March.

Other Information/Comments

The ND AGs are feeling a lot more confident and capable now that they have experienced getting people to TLI, promoting renewals, organising area contests and completing area visits. They are more independent this second semester but are subject to fatigue especially those with a number of struggling clubs. This issue has been raised in the alignment meetings to look at reconfiguring areas so that no one AG ends up with too many small or struggling clubs.

There has been a District, Division or Area event on most weekends these past six weeks including the District Executive Council meeting and we now have three weeks of intense activity around Area and Division Finals. Hence, I have held off hosting a Division Council Meeting until the ND Final end March. There was a lot of fatigue, mine included, end last year so we need to refocus our efforts by developing a plan for how to achieve our goal of President's Distinguished Division and ensure a successful succession for the next Northern Division team.

I am very proud of the Area Governors achievements – they help out at each other's events, are committed to sharing what they've learnt and have maintained their efforts despite the pressures of work, family and their own club commitments. We are looking to making the most of the home run! Go Northern Division!!

Submitted by Maree Pickens, 8 Mar 2015
Northern Division – Maree Pickens – 2014-2015

Other Information/Comments from District Management Meeting

NH advised that Banyandah is the host for the N24 area final, not Maylands. Corrected by NH in minutes.

Eight Toastmasters are going to Kalgoorlie to conduct TLI.

N21 Final is in Warwick, not Woodvale. Corrected by NH in minutes.

MP will try to get a division council meeting before the division contest.

There is work to be done with Highgate Club.

WASM Club is struggling.

RR wants MP to discuss visitors being put on the agenda at meetings before paying their fees for all Kalgoorlie clubs.

MP moved the Northern Division Report be accepted. HY seconded. Motion carried.

2c Southern

Educational Awards

DCP edu. Clubs Goals met

6	4] circa 35% of clubs with at least 8 competent / advanced
4 - 5	4] awards completed
1 - 3	9 – ½ of which have achieved at least 4 to 5 awards
Nil	6 – Area S34 (4 clubs) focussing on rebuilding their clubs; WesCef closed 2 meeting venues & lost 1/3 of their base & Belmont not ticking off completed projects for submission.

Membership

Area	1 July 14	1 March 2015	Variance
S31	122	137	+12%
S32	106	126	+19%
S33	103	124	+20%
S34	67	67	-
S35	112	105	-6%
Total	510	559	+10%

- Next litmus test in March / April renewals. Reminders sent in February reminding clubs to initiate renewals early and give themselves more time to address attrition.
- Clubs at risk:
 - <12 members:
 - Netmasters (10) Club coaches in place. Promo Flyers distributed. Last meeting in end-Feb saw 4 visitors with potential of converting. Members paid up annually.
 - Margaret River (8) rebrand marketing program planned for March
 - 12 members:
 - City of Cockburn (+1) – action plan in place to chart members' educational progress & promote club
 - Cannington Communicators – needs to build on current +4 net growth to offset potential March attrition

DCP Goals

Goals Met	Clubs	Comments subject
9-10	6	5 expected to be PD; Armadale subject to meeting membership requirement
7-8	3	Current membership base >20. Potential of all 3 to become PD
5-6	4	Cannington Communicators (+4), Netmasters (10) & Western Founders (>20) subject to meeting membership requirement
< 5	10	

- Strategy is to continually build membership as goals attained will not be recognised where membership requirements are unmet

Contact with Area Governors

- Regular contact via email, phone, Skype and various Toastmaster events. Latest Division Council Meeting at February DOT and next catch-up planned for March / April

Contests

Division – Sun 29 March, Bullcreek Community Centre, planning underway

S31 – Mon 9 March, Willetton Club

S32 – Wed 11 March, Vic Quay Club

S33 – Tue 17 March, Cannington Communicators Club

17th is a Tuesday and both clubs meet on a Tuesday

S34 – Tue 17 March, Bunbury Toastmasters Club

S35 – Tue 10 March, Bullcreek Community Centre

Clubs

- Clubs at risk:
 - S32: Netmasters (10) status quo Recent round of promotion with flyers disseminated through all Divisions. 4 visitors in end-Feb meeting with possibility of conversion
 - S32: City of Cockburn (12). Meeting environment improving; internal workshop presented on importance of planning members' success and action plan in place to track educational progress and promote club growth
 - S34: Margaret River (8). District Governor working with Club Coaches & supported by Canning Vale members to undertake a marketing program at Margaret River. Demo meeting slated for 23 March.
- Clubs with potential for pick-up
 - S31's Armadale has seen steady interest & now needs to focus on successful conversions.
 - S34 AG's efforts to rebuild other South West clubs visibly paying off for Mandjar with membership growth exceeding 20. Meanwhile, DCP goals placed as 2nd priority to revitalising club atmosphere and spirit.
 - S35 AG's efforts paying off with Cannington Communicators Club with net growth of +4. DTM Pathway catching up with net +3 at pre-renewal.

New Clubs

- S32: Kwinana demo meeting relaunched with strong potential of chartering (2 more members to charter)
- S33: Sunday Sundowners demo meeting on Sun 8 Mar. AG expecting 50 visitors.
- S34: Club at Greenbushes – meeting venue @ Greenbushes Community Resources Centre. Targeting Greenbushes / Ballingup / Donnybrook / Bridgetown communities. AG drip feeding promotions with 4 potential interested parties.

Other Information/Comments

- Mini COT held for S34 South West Clubs in Bunbury on 3 February very well received and fruitful.

Submitted by Stephanie Chan, 1 March 2015
Southern Division Governor 2014/2015

Other Information/Comments from District Management Meeting

City of Cockburn will be having another demonstration meeting.

RR went to Margaret River and Augusta to distribute flyers and magazines to promote Toastmaster clubs in the area.

SC would like to have less formal meetings with the area governors.

Under Clubs, Area S35 should read S33. NH Corrected in minutes.

RR advised under new clubs that Area S32 – Kwinana the new member requirements have been achieved.

SC was appreciative of IP conducting informal training.

SC moved the Southern Division Report be accepted. SF seconded. Motion carried.

3. Reports from

3a District Governor

The last few months have been busy with events for Toastmasters which were well attended by our district officers and members.

During January the Trio attended Mid-Year District Leader Training in Dubai. We had a varied agenda which refocused us for the next 5 months and gave us some tools to help lead the District into the future.

Mid-Year DOT was well attended and successful. Congratulations to Ian for putting together a diverse training and the presenters for excellent sessions. I think all attendees gained immensely from this day.

Our TLIs were successful and had good attendance. Many thanks to Ian and all the Division teams for running these trainings. It was truly wonderful to see so many leaders returning to handle the same sessions at all three TLIs. This ensured consistency across the Divisions of training and information.

February also began our contest season for the International and Evaluation Speech Contests and several clubs have run their contests whilst others are preparing to. I know all Area and Division Governors have planned their Finals and I look forward to attending all of the Division Finals and as many of the Area Finals as I can.

I am thrilled with the response to our district balloons banner for tracking our progress. At each event, someone explains the idea behind it and members are beginning to ask questions as they try to understand the goals district is set by TI and our progress. Leonor did her usual passionate job of explaining it at the TLIs which was beautifully done. I think we will still have to keep doing this for a while to immerse more members into the vision.

March is the month where we need to be encouraging all clubs to be pursuing fees from their members in order to pay dues to TI. This is where we get a real look at our progress and are able to determine our final expectations. We do need to keep following up on graced members and in particular clubs with low membership numbers now. Perhaps some of these haven't renewed all from last round. At this stage, we are still ahead of last

year at the same time however we should never forget that our target is also higher than last year. After pouring over the reports, I believe we have great potential to see an impressive number of clubs achieve Distinguished or better status this year. I encourage you all to be inspiring the clubs you attend to achieve this. We then know these clubs are looking after the members of their club on their Toastmasters journey.

We have had many leads for new clubs throughout the year and already held a few demonstration meetings which have been received well by the attendees. I'm looking forward to the demonstration meetings coming up which should see several new clubs charter. Leonor is working very hard to ensure these are successful. We still need to be diligent in tracking, responding to and following up on a few club opportunities to ensure the charter requirements are met.

We should also be looking forward to our upcoming convention in Kalgoorlie. I am happy to confirm that Ryan & Chelsea's flights have been booked. They are arriving on Monday May 25th, staying in the city that night then 2 nights at my home as we will take them to the training sessions at Tech Park on Wednesday and then drive them up to Kalgoorlie on Thursday. I have asked for a report from Paul, Convention Chair, to be tabled at this meeting regarding preparations for Gold Fever.

I trust you are all growing and learning as you perform your roles this year. Congratulations for a great job so far.

Robyn Richards DTM - District 17 Governor 2014-2015

RR moved the District Governor Report be accepted. LR seconded. Motion carried.

3b Lieutenant Governor Education and Training

What a fantastic year we are having. The award achievement increase in the last 3 months have been testament to a steady build into a very successful year at District Level.

17 members (an increase from 8 in the November report), have achieved their triple crown award which is excellent: Congratulations to the members and their clubs.

7 Members have achieved their DTM. Congratulations to Sue Fallon and Nola Haddrill who have added Distinguished to their illustrious Toastmasters career.

84 Members have achieved their Competent Communicator, and 31 members achieved their competent leadership. Add in the 34 advanced leadership and 42 advanced communication awards already achieved we are well on the way to having 30 – 38 Distinguished Clubs by end June. Our District target is 38 clubs to reach Presidents Distinguished District.

I eagerly await the renewal period being finalised so clubs can be recognised.

Congratulations to everyone who has achieved an award this year. Congratulations to the clubs who are ensuring their members obtain maximum benefit from their membership.

Training

Club Officers were fantastic with majority of clubs attending Club Officer Training (COT), it was great to see so many at the training session.

Our challenge is again encouraging a few of our corporate clubs out of their office. No amount of prompting has been able to gather Corporate members into training, although our newest club Shell did have a very good representation.

They do understand that the company they work for would not employ them if they were not trained, but don't budge toward leadership training sessions.

The District will continue to deliver training and workshops plus continue to look for ways to add value to your membership by offering quality training and training opportunities. One of which was an emerging leaders workshop on the 7th March 2015. This was very lightly attended and the target market of new Area Director candidates was as little as the expressions of interest to the nominating committee. I believe there is value in holding a similar workshop in the future. Better advertising and a more personal approach may have increased attendance.

The next challenge will be convention I hold some concern that numbers are still very low I hope contest season will add valuable attendance. Finding judges and officials in the current attendance market is going to be very difficult especially with so many participants coming from multiple clubs.

International Director Charlie Starrett has been given permission by TI to visit D17 at convention time.

I have pleasure in submitting my report and move that my report is accepted.

Ian Pickens LGET

Other Information/Comments from District Management Meeting

TLI Club to organise presenters for future TLI training. RR suggested maybe this should be handed back to the division governors to organise for COT.

Area governor break out groups may be added back into TLI.

IP moved the Lieutenant Governor Education and Training Report be accepted. SC seconded. Motion carried.

3c Lieutenant Governor Marketing

Membership Building and Retention

Currently 55 clubs have achieved Goal 7 and 32 Clubs have achieved Goal 8 of the DCP. More members are now becoming more familiar with the club-building contest and being motivated to complete projects in the Competent Leader Manual (Project 6, 8, 10).

There is a high possibility that at least 8 Clubs will achieve the **Talk up Toastmasters Award**.

New Members

As of the 1 March, we have 512 new members.

Paid up Clubs

As of today the only club that the renewals are zero is Madison. Mount Hawthorn Toastmasters club is progressing along. The demo and first meeting was held on the 11 February and 25 February. Two visitors have indicated that they would like to join the club. There have been a few returning guests and several more have found us through the website and indicated that they are coming to the next meeting on 11 March.

Membership Payments

Last year at this time, there were 1623 paid up members and today there 1931 paid up members, an increase of 308. An increase of 18%, the challenge is the March Renewals.

New and Rebuild Clubs

- **Shell Australia** Demo meeting **was held on the 8 January**. Club was chartered on the 14 January with 22 new members. Today the club has 30 members with fantastic achievements of 4 DCP goals.

Chartering in progress

- **PwC** Demo meeting **was held on the 9 February**. Currently, all the charter paperwork is 99% completed. They are now 20 paid members. Membership roster is being finalised.
- **Jacobs** Has 20 members. (3 dual and 17 Members new members). Nearly there.

Prospective Clubs:

- **Bechtel Australia**. Demo meeting planned for the 23 April
- **Fortunate Toastmasters**. Demo meeting planned for the 26 March
- **Sunday Sundowners**. Demo meeting planned for the 8 March
- **Kwinana Toastmasters**. Demo meeting relaunched with strong potential of chartering (2 more members needed to charter).
- **Golden Gourmet**. Paul Browning hopes to charter the club after the convention but before the end of June.
- **Narrogin Library**. There is a new lead from last week. An information night is planned for the 26 March

New clubs with interest shown but not going anywhere

- **CB&I Engineering**. Change in management and personal conflicts may delay any further progress.
- **Curtin Bentley**.

Appointed Coaches:

- Auriole D'Suoza – Risky Toast – Bank West

Appointed Mentors and Sponsors

- Almarie Meyer Shell Australia
- Rebecca Taylor Shell Australia
- Garry Morris PwC
- Andre Sequira PwC

Alignment Committee

Initial meeting was held 15 February. A second meeting is planned for the 6 March at 7:00pm.

Challenges

With renewals pending at the end of this month. It is essential to identify clubs below charter strength right after the 1st April. Currently looking for additional coaches for Riverside, Talkabout, ToastEY and Aspire. Great consideration needs to be given to help this club to have an up-to-date website. Visitor's first impressions are quite important.

Leonor Ragan, DTM
Lieutenant Governor Marketing 2014-2015
Happy to be of service to our Members in District 17

Other Information/Comments from District Management Meeting

Paid up clubs: Need to wait for renewals.

Membership payments: Need to wait for renewals.

The demonstration meeting for Fortunate Toastmasters Club is being held at Albert Facey House.

LR has a new lead with Murdoch University to start a club.

A number of clubs in the district have poor websites. LR and SF will work together on helping get websites updated.

LR moved Lieutenant Governor Marketing Report be accepted, SC seconded. Motion carried.

3d Public Relations Officer

Club Website Reviews - Undertook reviews on Area N21 & N22. Most websites were looking good with few discrepancies. Clubs advised of issues

Sandgroppers Club shows in TI – Find a Club as meeting at wrong location

Stirling also shows in TI – Find a Club in wrong location

Northern Lights has no entry in TI – Find a Club

Positive Promotion Premiership

POSITIVE PROMOTION PREMIERSHIP POINTS as at 28 FEBRUARY 2015		
CLUBS	PROMOTION AWARDED	POINTS
Southern River	ABx14(13x25,1x75), Hx1, Dx1, Gx19, Cx6, Nx1, Ux3	544
Canning Vale	Ux6, Nx4, FEx5, Cx4, Mx1, Gx53, Cx14, Bx1	319
Armadale	Ux9, ALx1(75), Sx3, FEx6, ABx2, Nx2	275
Noranda	Ux5, FEx3, ALx1(75), Gx13, Cx6, Ox1, Bx1, ABx2	268
Victoria Park	Ux2, Nx6, FEx5, Gx32, Cx15	252
Touch of Gold	FEx10, Sx2, Ux4, Ox2, Gx7, Nx1, ALx2	222
Northern Gourmet	ABx3, Ux6, FEx7, Gx12, Cx6	212
Guildford Stars	Ux10 FEx5, ABx1 (1x75)	150
Subiaco Early Birds	Ux2, Mx1, Gx12, Cx6, ABx1(75)	147
Ellenbrook	Ox1, Ux4, FEx1, Mx1, Rx1(90)	145
Swan	Ux7, FEx4, Sx1, Gx12, Cx3	122
Electric Toasters	ABx3, Fx1, Ox1	100
Curtin GSB Sundowner	Ux4, ABx1(75)	95
Mundaring	Ux4, FEx1, Gx10, Cx5	85
City of Cockburn	Ux4, Sx2	60
Northern Lights	Ux7, FEx1	40
WA School of Mines	FEx2, Sx1	30
Western Founders	Sx1	20
Murdoch Southsiders	Ux1, FEx1	10
WA Governors	Ux2	10
Curtin GSB	Ux2	10
Club Names highlighted in bold have achieved the Triple Points Challenge		

New entries this month following Club Officer Training from City of Cockburn and Western Founders

I recently issued the Legend for the Positive Promotion Premiership Competition (as the legend I used was not apparent.

Promotion	Points	Legend	Additional Information
Produce a club newsletter	5 per edition	N	Maximum 10 editions
Have guests at club meeting	1 per guest	G	
Convert guest to member	10 per member	C	
Create a club Website	20	20	A new website where none existed
Update your club website	5 per significant update	U	Maximum 10 significant updates

Create a club facebook page	5	F	
Facebook a club event	5 per significant event	FE	Maximum 10 significant events
Create a club Twitter account	5	T	
Tweet a club event	5 per significant event	TE	Maximum 10 significant tweets
Toastmaster magazines in library/surgery waiting room	10	M	Must have current club details on
Bookmarks in local library or bookstore	10	B	Must have current club details on
Stall at local fair or shopping centre	20	S	
Hold a club Open House	20	H	
Flyer Drop	25	D	Minimum 2000 flyers
Article in local newspaper	25	AL	
Article in Black Swan	25	AB	
Radio interview	30	R	
Article in the West Australian	40	AW	
Your own creative publicity	20	O	My prior approval necessary

After discussions about promotions at COT, I have noticed the absence of a few promotions that are being used and promoted by clubs. These include, Meet Up, updating Meet Up, appearance in local newspapers calendar of events, appearance in the Little Aussie Directory, Where you can actually seek an actual Community Service ad (free of charge)

Meetup is an online [social networking](#) portal that facilitates offline group meetings in various localities around the world. Meetup allows members to find and join groups unified by a common interest, such as politics, books, games, movies, health, pets, careers or hobbies. Users enter their [postal code](#) or their city and the topic they want to meet about, and the website helps them arrange a place and time to meet. Topic listings are also available for users who only enter a location. Meetup receives revenue by charging fees to administrators of groups, currently at \$9.99 to \$14.99 per month depending on the payment plan.

Members using Meet Up include – Judith Allen (3 clubs), Catherine O'Brien (2 clubs) & Martin Lindsay

I would like to include some extra items in the PPP for the following endeavours

Registering on Meet Up	10 points
Updating Meet Up	5 points (max of 10)
Appearance in Community Newspaper Diary of Events	10 points for initial entry
Appearance in Little Aussie - in Useful Numbers	10 points for initial entry
Appearance in Little Aussie – in What's On	10 points for initial entry
Appearance in Little Aussie - Community Advert	10 points for initial entry

Handover / Awards Dinner - 3 July 2015

I have looked at a number of venues and have brought the decision down to three choices to hold the Handover Dinner / Awards Night

The Celtic Club, West Perth – Buffet Meal
The Saint, Innaloo – Canapes, 2 choices Main, 2 choices for desert
City West Receptions, West Perth – Canapes, Buffet Meal

Overall I recommend City West Receptions as being the best value for money, ability to cater for special dietary needs, known premises, access for wheelchairs, and required equipment is all provided within the cost of the Dinner

The District Trio have been provided with the details, pros & cons and menus

Sue Fallon DTM
Public Relations Officer
District 17
4 March 2015

Other Information/Comments from District Management Meeting

Website information for Sandgropers, Stirling and Northern Lights have been actioned.

SF put forward a suggestion for TLI. Community Club events; encourage a change for clubs to ad diary events for community newspapers, eg Little Aussie Directory.

Handover/Awards Dinner:

SF provided a handout of the venues for the awards dinner.

The Celtic Club charges a \$5 membership fee.

The Saint, Innaloo is not suitable as it does not have wheelchair access.

MP suggested trybooking.com.au. They charge .30 cents per ticket. District Executive agreed tickets will be \$65.00 per person which includes a ticket for a door prize.

SF moved Public Relations Officer Report be accepted, HY seconded. Motion carried.

3e District Treasurer

RR submitted the Treasurers Report on behalf of CW.

Kilometre allowance for travel was discussed. TMI allow .57 \$US cents per mile. This equals .709 cents \$A per 1.6 kilometres. RR suggested .25 or .30 cents per kilometre. IP proposed .a rate of .25 cents reimbursement.

Motion

District Officers claiming a kilometre allowance for approved travel on district business will be permitted to claim a maximum allowance of 25 Australian cents per KM and include a map showing distance travelled plus an odometer reading before and after travel with their claim. This allowance should be included in the District 17 Procedures Manual but will need to be reassessed each year as the TI allowance changes with the IRS figure.

RR moved the motion. IP seconded. Motion carried.

RR moved Treasurers Report be accepted, LR seconded. Motion carried.

District 17

Treasurer's Report (Actual vs. Budget GL Detail) (in AUD)

Reporting Book:	ACCRUAL					
As of Date:	02/28/2015					
Cost Center:	017--District 17					
Month Ending				07/01/2014 Through		
02/28/2015				02/28/2015		
Actual	Budget	Variance		Actual	Budget	Variance
			District Revenue			
			Membership Revenue			
0.00	684.00	(684.00)	6005-000000 - Membership Revenue	16,438.90	14,001.00	2,437.90
0.00	684.00	(684.00)	Total Membership Revenue	16,438.90	14,001.00	2,437.90
			Conference Revenue			
			Registration & Tickets			
			Registration - Member			
0.00	0.00	0.00	6025-000000 - Registration & Ticket Revenue	249.00	0.00	249.00
0.00	0.00	0.00	Total Registration - Member	249.00	0.00	249.00
			Registration - Meal Events			
0.00	0.00	0.00	6025-000000 - Registration & Ticket Revenue	400.00	0.00	400.00
0.00	0.00	0.00	Total Registration - Meal Events	400.00	0.00	400.00
0.00	0.00	0.00	Total Registration & Tickets	649.00	0.00	649.00
			Non Registration			
			Non Registration			
0.00	0.00	0.00	6010-000000 - Donation Revenue	1,030.00	0.00	1,030.00
0.00	0.00	0.00	6020-000000 - Miscellaneous Income	0.00	3,000.00	(3,000.00)
0.00	0.00	0.00	Total Non Registration	1,030.00	3,000.00	(1,970.00)
0.00	0.00	0.00	Total Non Registration	1,030.00	3,000.00	(1,970.00)
0.00	0.00	0.00	Total Conference Revenue	1,679.00	3,000.00	(1,321.00)
			Fundraising Revenue			
			Registration & Tickets			
0.00	0.00	0.00	6025-000000 - Registration & Ticket Revenue	1,255.00	0.00	1,255.00
0.00	0.00	0.00	Total Registration & Tickets	1,255.00	0.00	1,255.00

Actual	Budget	Variance		Actual	Budget	Variance
			Non Registration			
			Other			
0.00	0.00	0.00	6020-000000 - Miscellaneous Income	90.00	0.00	90.00
0.00	0.00	0.00	6030-000000 - Sponsorship/Advertising Revenue	50.00	0.00	50.00
0.00	0.00	0.00	6035-000000 - Raffle Revenue	4,179.95	0.00	4,179.95
0.00	0.00	0.00	Total Other	4,319.95	0.00	4,319.95
0.00	0.00	0.00	Total Non Registration	4,319.95	0.00	4,319.95
0.00	0.00	0.00	Total Fundraising Revenue	5,574.95	0.00	5,574.95
			Other Revenue			
0.00	40.00	(40.00)	6015-000000 - Interest Income	127.31	300.00	(172.69)
0.00	40.00	(40.00)	Total Other Revenue	127.31	300.00	(172.69)
0.00	724.00	(724.00)	Total District Revenue	23,820.16	17,301.00	6,519.16
			District Expenses			
			Conference Expenses			
0.00	250.00	(250.00)	7008-000000 - Promotional Materials	0.00	500.00	(500.00)
0.00	0.00	0.00	7012-000000 - Supplies & Stationery Expense	6.00	150.00	(144.00)
0.00	0.00	0.00	7014-000000 - Room Rental Event Expense	140.00	0.00	140.00
0.00	0.00	0.00	7048-000000 - Equipment Purchase Expense (Less than \$500)	0.00	80.00	(80.00)
0.00	0.00	0.00	7078-000000 - Food Expense	198.00	0.00	198.00
0.00	250.00	(250.00)	Total Conference Expenses	344.00	730.00	(386.00)
			TLI Expenses			
0.00	0.00	0.00	7006-000000 - Educational Materials	0.00	500.00	(500.00)
0.00	0.00	0.00	7010-000000 - Awards Expense (Trophies, Plaques, Ribbons & Certificates)	0.00	3,000.00	(3,000.00)
0.00	0.00	0.00	7012-000000 - Supplies & Stationery Expense	0.00	500.00	(500.00)
0.00	1,100.00	(1,100.00)	7014-000000 - Room Rental Event Expense	768.88	2,100.00	(1,331.12)
0.00	1,500.00	(1,500.00)	7016-000000 - Meal Event Expense	0.00	3,000.00	(3,000.00)
0.00	0.00	0.00	7078-000000 - Food Expense	1,136.05	0.00	1,136.05
0.00	2,600.00	(2,600.00)	Total TLI Expenses	1,904.93	9,100.00	(7,195.07)
			Marketing Expense			
			Building New Clubs			
0.00	1,200.00	(1,200.00)	7008-000000 - Promotional Materials	(600.00)	5,400.00	(6,000.00)
0.00	250.00	(250.00)	7012-000000 - Supplies & Stationery Expense	0.00	500.00	(500.00)
0.00	0.00	0.00	7014-000000 - Room Rental Event Expense	0.00	500.00	(500.00)
0.00	360.00	(360.00)	7082-000000 - Incentives	0.00	840.00	(840.00)

Actual	Budget	Variance		Actual	Budget	Variance
0.00	1,810.00	(1,810.00)	Total Building New Clubs	(600.00)	7,240.00	(7,840.00)
			Membership Growth			
0.00	0.00	0.00	7008-000000 - Promotional Materials	0.00	2,700.00	(2,700.00)
0.00	750.00	(750.00)	7040-000000 - Trade Show Registration Expense	0.00	1,500.00	(1,500.00)
0.00	750.00	(750.00)	Total Membership Growth	0.00	4,200.00	(4,200.00)
			Recognition			
0.00	0.00	0.00	6025-000000 - Registration & Ticket Revenue	(60.00)	0.00	(60.00)
0.00	0.00	0.00	7008-000000 - Promotional Materials	0.00	500.00	(500.00)
0.00	120.00	(120.00)	7010-000000 - Awards Expense (Trophies, Plaques, Ribbons & Certs)	985.00	120.00	865.00
0.00	0.00	0.00	7020-000000 - Printing Expense	315.00	0.00	315.00
0.00	120.00	(120.00)	Total Recognition	1,240.00	620.00	620.00
			Other			
0.00	0.00	0.00	7018-000000 - Decorations Expense	117.69	0.00	117.69
0.00	0.00	0.00	7020-000000 - Printing Expense	757.77	0.00	757.77
0.00	0.00	0.00	7036-000000 - Advertising Expense	214.65	0.00	214.65
0.00	0.00	0.00	7074-000000 - Gain/Loss - Realized	13.47	0.00	13.47
0.00	0.00	0.00	7078-000000 - Food Expense	4,307.50	500.00	3,807.50
0.00	0.00	0.00	Total Other	5,411.08	500.00	4,911.08
0.00	2,680.00	(2,680.00)	Total Marketing Expense	6,051.08	12,560.00	(6,508.92)
			Communications & PR Expenses			
0.00	0.00	0.00	7008-000000 - Promotional Materials	0.00	100.00	(100.00)
0.00	100.00	(100.00)	7012-000000 - Supplies & Stationery Expense	0.00	200.00	(200.00)
0.00	0.00	0.00	7022-000000 - Audio Visual Expense	530.00	0.00	530.00
0.00	0.00	0.00	7024-000000 - Newsletter Expense	0.00	50.00	(50.00)
0.00	0.00	0.00	7086-000000 - Miscellaneous Expenses	0.00	200.00	(200.00)
0.00	100.00	(100.00)	Total Communications & PR Expenses	530.00	550.00	(20.00)
			Education & Training Expense			
			Training Club Officers			
0.00	0.00	0.00	7014-000000 - Room Rental Event Expense	0.00	1,800.00	(1,800.00)
0.00	0.00	0.00	Total Training Club Officers	0.00	1,800.00	(1,800.00)
			Training Division & Area Governors			
0.00	0.00	0.00	7014-000000 - Room Rental Event Expense	168.00	0.00	168.00
0.00	0.00	0.00	7042-000000 - Outside Contractor Expense	0.00	500.00	(500.00)
0.00	0.00	0.00	7078-000000 - Food Expense	303.38	0.00	303.38
0.00	0.00	0.00	Total Training Division & Area Governors	471.38	500.00	(28.62)

Actual	Budget	Variance		Actual	Budget	Variance
			Other			
0.00	0.00	0.00	7004-000000 - Badges & Pins	212.50	0.00	212.50
0.00	0.00	0.00	7014-000000 - Room Rental Event Expense	295.00	0.00	295.00
0.00	0.00	0.00	7042-000000 - Outside Contractor Expense	550.00	0.00	550.00
0.00	0.00	0.00	7078-000000 - Food Expense	248.96	0.00	248.96
0.00	0.00	0.00	Total Other	1,306.46	0.00	1,306.46
0.00	0.00	0.00	Total Education & Training Expense	1,777.84	2,300.00	(522.16)
			Speech Contest Expenses			
0.00	0.00	0.00	7010-000000 - Awards Expense (Trophies, Plaques, Ribbons & Certificates)	458.00	1,000.00	(542.00)
0.00	0.00	0.00	7014-000000 - Room Rental Event Expense	742.00	350.00	392.00
0.00	0.00	0.00	7020-000000 - Printing Expense	106.80	0.00	106.80
0.00	0.00	0.00	7078-000000 - Food Expense	933.10	2,500.00	(1,566.90)
0.00	0.00	0.00	7086-000000 - Miscellaneous Expenses	0.00	50.00	(50.00)
0.00	0.00	0.00	Total Speech Contest Expenses	2,239.90	3,900.00	(1,660.10)
			Administration Expenses			
0.00	0.00	0.00	6015-000000 - Interest Income	(64.32)	0.00	(64.32)
0.00	0.00	0.00	7004-000000 - Badges & Pins	26.00	0.00	26.00
0.00	0.00	0.00	7012-000000 - Supplies & Stationery Expense	22.66	0.00	22.66
0.00	0.00	0.00	7020-000000 - Printing Expense	580.00	0.00	580.00
0.00	50.00	(50.00)	7044-000000 - Postage & Shipping Expense	0.00	400.00	(400.00)
0.00	0.00	0.00	7070-000000 - Bank Charges & Credit Card Fee Expense	161.73	25.00	136.73
0.00	0.00	0.00	7086-000000 - Miscellaneous Expenses	0.00	100.00	(100.00)
0.00	50.00	(50.00)	Total Administration Expenses	726.07	525.00	201.07
			Travel Expense			
			District Governor			
0.00	0.00	0.00	7058-000000 - Lodging Expense	0.00	1,100.00	(1,100.00)
0.00	0.00	0.00	7060-000000 - Transportation - Airfare Expense	545.02	1,100.00	(554.98)
0.00	0.00	0.00	7066-000000 - Transportation - Rail Expense	0.00	175.00	(175.00)
0.00	0.00	0.00	7068-000000 - Transportation - Other Expense	40.00	0.00	40.00
0.00	0.00	0.00	7078-000000 - Food Expense	0.00	360.00	(360.00)
0.00	0.00	0.00	Total District Governor	585.02	2,735.00	(2,149.98)
			LGET			
0.00	0.00	0.00	7058-000000 - Lodging Expense	1,226.42	2,100.00	(873.58)
0.00	0.00	0.00	7060-000000 - Transportation - Airfare Expense	0.00	1,100.00	(1,100.00)

Actual	Budget	Variance		Actual	Budget	Variance
0.00	0.00	0.00	7066-000000 - Transportation - Rail Expense	0.00	175.00	(175.00)
0.00	0.00	0.00	Total LGET	1,226.42	3,375.00	(2,148.58)
			LGM			
0.00	0.00	0.00	7058-000000 - Lodging Expense	0.00	2,100.00	(2,100.00)
0.00	0.00	0.00	7060-000000 - Transportation - Airfare Expense	0.00	1,100.00	(1,100.00)
0.00	0.00	0.00	7066-000000 - Transportation - Rail Expense	0.00	175.00	(175.00)
0.00	0.00	0.00	Total LGM	0.00	3,375.00	(3,375.00)
			Treasurer			
0.00	0.00	0.00	7060-000000 - Transportation - Airfare Expense	0.00	1,100.00	(1,100.00)
0.00	0.00	0.00	7066-000000 - Transportation - Rail Expense	0.00	175.00	(175.00)
0.00	0.00	0.00	Total Treasurer	0.00	1,275.00	(1,275.00)
			PR Officer			
0.00	0.00	0.00	7066-000000 - Transportation - Rail Expense	0.00	175.00	(175.00)
0.00	0.00	0.00	Total PR Officer	0.00	175.00	(175.00)
			Secretary			
0.00	0.00	0.00	7066-000000 - Transportation - Rail Expense	0.00	175.00	(175.00)
0.00	0.00	0.00	Total Secretary	0.00	175.00	(175.00)
			Area Governor			
0.00	0.00	0.00	7060-000000 - Transportation - Airfare Expense	656.74	2,200.00	(1,543.26)
0.00	0.00	0.00	7062-000000 - Transportation - Mileage Expense	0.00	400.00	(400.00)
0.00	0.00	0.00	Total Area Governor	656.74	2,600.00	(1,943.26)
			Other Member			
0.00	0.00	0.00	7066-000000 - Transportation - Rail Expense	0.00	175.00	(175.00)
0.00	0.00	0.00	Total Other Member	0.00	175.00	(175.00)
0.00	0.00	0.00	Total Travel Expense	2,468.18	13,885.00	(11,416.82)
			Other Expenses			
0.00	0.00	0.00	7070-000000 - Bank Charges & Credit Card Fee Expense	5.90	0.00	5.90
0.00	0.00	0.00	Total Other Expenses	5.90	0.00	5.90
0.00	5,680.00	(5,680.00)	Total District Expenses	16,047.90	43,550.00	(27,502.10)
0.00	(4,956.00)	4,956.00	Total Net Income	7,772.26	(26,249.00)	34,021.26

Created on: 03/06/2015 2:02 AM

4. Review of District Success Plan

RR gave an overview of the District Success Plan. The District trio need to be aware of any issues arising.

5. Review of Budget (month to date actuals against budget)

Item discussed under District Treasurers Report.

6. Report from the Convention Chair

Arrangements are proceeding well with the organising committee now holding weekly meetings.

Attached is a newsletter sent to all existing registrants via post (with a hat for promotional purposes) this week which details the timetable and costs for extras. Also attached is the extras registration form.

We have also arrived at a price for individual convention sessions of \$35 which we have initially left off the registration form, not wanting to particularly encourage people to only attend individual sessions.

The catering costs are within the existing budget, with I think just one event to be finalised between two prospective caterers, both of whom have quoted less than the budget estimate.

The Kalgoorlie-Boulder Chamber of Commerce and Industry are making the arrangements for the Ryan Avery business function, which will take the form of a breakfast seminar at the Rydges Hotel on the Friday morning. We are not particularly marketing this to toastmasters as the material should be covered in greater detail during the convention, and it is unlikely many visiting toastmasters will be in Kalgoorlie at that time.

We have not yet confirmed Daniel Keighran VC as the guest speaker for the ball on the Sunday night as the arrangement with him was to make the arrangements with him in March. As it is only now March, I will be contacting him in the next few days to firm them up. He has undertaken to us that if available, there will be no cost, either in the form of a speaking fee, or for travel or accommodation. If he is unavailable, we will proceed with attempts to have other eminent persons speak in his place.

Chris Ho, our convention treasurer, unfortunately left us in late January to take up new employment in Brisbane. We have decided not to replace him as we have no role in collecting or disbursing finance now that the banking details on the registration form have been sorted out and all registrants pay their fees direct to the District treasurer. We have sent our list of registrants to the District Treasurer for reconciliation as to who has actually paid and look forward to receiving that back from him in due course.

The Convention booklet is not yet finalised although it is a matter for discussion at our meetings. I don't have a copy of those from previous conventions to hand at the moment, but presume there will be contributions from the District Governor and other officials so would be grateful for those, probably by around the end of March.

Attached also is the updated budget.

Paul Browning
Gold Fever District 17 Convention Committee Chairperson

Other Information/Comments from District Management Meeting

MP advise that Mango Consulting is open to hosting a corporate event to fill seats, if Ryan Avery is available. RR advised that the only day available is the Tuesday before convention. RR to ask Ryan Avery.

7. New Business

7a Future TLI venues

The last round of TLI was held at Technology Park. District Executive agreed it was a good venue to hold training there. TLI and future events will continue to be held there.

7b Venue for Awards Night and Change Over Dinner

Discussed under Public Relations Officer Report.

7c Tasks for Past District Governor Committee and chair

RR asked officers if they were area of roles that needed to be completed. Dates of tasks can be found on the District 17 website under officer resources.

RR asked each officer how they were going with their roles.

- SC advised the area governors are not happy as responses are not coming in from club officers.
- MP is finding being Northern Division Governor harder than she thought.
- IP said the district is going well. They are meeting up with things they thought they would.
- SR said the role is going well.
- RR thinks the district is also going well. The division governors work is strengthening the divisions.
- LR said the role is going well.

7d Any other items

- District Executive Club visits: Due to time constraints this item was briefly discussed. NH has completed the spreadsheet and will send out to District Executive.

The meeting closed at 3.38 pm

8. Next Meeting

Date: Sunday, 12 April 2015
Time: 2.00 pm
Venue: 47 Jilakin Loop, Canning Vale

Date	Agenda Item	Action
14/9/2014	3a	SM to put together a letter template to send to clubs when one of the executive team is going to visit. DONE. RR to send to District Executive.
08/03/2015	6	RR to ask Ryan Avery if he would be available to run a corporate event, the Tuesday before convention. Mango Consulting would host the event.