



DISTRICT 17

DISTRICT EXECUTIVE COMMITTEE MEETING

MINUTES | DECM #4

Sunday 18 April 2021 - 1:00pm to 4:00pm
Online via Zoom

1. **Call to Order** - Sergeant-at-Arms, Patricia King

The meeting was called to order at 1:10pm.

2. **Explanatory Remarks** - Parliamentarian, Janette Edwards DTM

Parliamentarian Janette gave an overview on eligibility to cast a vote, voting method, meeting rules, timing and rules for speaking from the floor

3. **Welcome and Introductions** - District Director, Henry Yau DTM

District Director Henry welcomed all the meeting and declared the meeting open welcomed all attendees.

District Director Henry introduced members on the official table:

- Tim Blackburn DTM, Program Quality Director
- Vijayakumar Vijayarathnam DTM, Club Growth Director
- Pasan Ganegama, Public Relations Manager
- Cherie Wallace DTM, Administration Manager
- Juliana Kelly, Finance Manager
- Kevin Sansome, Immediate Past District Director

Officials

SAA Pat

Timer Janette

Parliamentarian/Credentials

Credentials

4. **Apologies** - Administration Manager, Cherie Wallace DTM

Apologies were received from the following District Executive Committee members:

- Northern Division Director, Pascale Amberville-Colby DTM
- Area C4 Director, Dietmar Mazanetz
- Area E11 Director, Ian Hart
- Area E12 Director, Ronnie Giandzi DTM
- Area N24 Director, Emmie Maunder DTM
- Area S33 Director, Kutty VK DTM
- Area W52 Director, Dzyan Maroef

5. **District Mission**

The District Mission was read by Jeff Zhang DTM.

6. **Presentation of Credentials Committee Report** - Credentials Committee Chair, Parliamentarian Janette Edwards DTM

Credentials Committee Chair reported that a quorum for the District Executive Committee equates to 50% of the members plus one. There are 37 positions on the District Executive Committee. There are currently four vacancies and two DEC members unpaid, giving the total number of potential votes as 31. To achieve a quorum there must be 17 members in attendance. There was 20 members in attendance, as such the

quorum has been met. Please note that two members are in dual roles but are restricted to one vote each. Maximum number of votes at this meeting will be 18.

7. Review and Adoption of Agenda - District Director, Henry Yau DTM

The Agenda was circulated to members prior to the meeting.

Motion: "That the Agenda for this meeting, as circulated, be adopted."

Moved: Kym Godfrey

Seconded: Jeff Zhang DTM

Resolution: Unanimous 18/0

8. Minutes - District Executive Committee Meeting held 6 March 2021 - District Director, Henry Yau DTM

There were no changes or matters arising from the previous Minutes.

Motion: "That the minutes of the 6 March 2021 District Executive Committee Meeting, as presented, be adopted."

Moved: Kevin Sansome

Seconded: Jeff Zhang DTM

Resolution: 18/0

9. Presentation of Profit and Loss Statement - Finance Manager, Juliana Kelly

The profit and loss statement was accepted.

10. Presentation of Audit Committee Report - Audit Committee Chair, Wendy Ow

The Audit Committee Report was accepted.

11. Alignment of Clubs into Areas and Divisions - Alignment Committee Chair, Vijayakumar Vijayaratnam DTM

It was noted that the Alignment Report as presented did not meet Protocol 7 of the Toastmasters International Governing Documents in relation to the number of Clubs per Area.

Motion: "That the Alignment Committee meet again and redistribute clubs and areas among divisions in accordance with Protocol 7 and have the report sent out to DECM by 24 April for recommendation to District Council Meeting"

Moved: Gavin Hyslop DTM

Seconded: Tim Blackburn DTM

Resolution: 18/0

On 24 April 2021, the revised Alignment Committee Report was emailed to all members of the District Executive Committee requesting a vote of "Yes" for in favour of the report or "No" for opposing the report.

Motion: "That the Alignment Report 2021-22 as emailed on 24 April 2021, be recommended to the District Council for adoption."

Moved: Vijayakumar Vijayaratnam DTM

Seconded: Cherie Wallace DTM

Resolution: 20/0

Note: This was a vote by email and the return of 20 votes in favour of the motion, meets the quorum of the full District Executive Committee.

12. Funds raised from Speechcraft for 2022 Conference - District Director, Henry Yau DTM

\$9043 has been raised by Speechcraft and is currently being held for use towards District conferences.

District Director, Henry Yau DTM, advised the District Executive Committee that the District Management team decided to hold 100% of the funds for use towards the 2022 Conference.

13. Presentation of Reports on Progress towards District Success Plan

Reports from the Executive group were emailed in advance to District Executive Committee Members and are on the District 17 website. Verbal reports were presented by the following officers and accepted.

- Immediate Past District Director, Kevin Sansome
 - Casurina Prison Gavel Club
 - New Gavel Club in Boronia women's release
 - Need Toastmasters to help take on roles
- Public Relations Manager, Pasan Ganegama
- Club Growth Director, Vijayakumar Vijayaratnam DTM
- Program Quality Director, Tim Blackburn DTM
- District Director, Henry Yau DTM

14. District Leadership Committee Report - District Leadership Committee Chair, Kevin Sansome

District Director, Henry Yau DTM, advised the meeting that he has accepted the District Leadership Committee report and deems the report valid.

District Leadership Committee Chair, Kevin Sansome, will call for further candidates from the floor.

15. New Business (raised at Item 7) - District Director, Henry Yau DTM

There was no new business raised at Item 7.

16. Announcements without Discussion - District Director, Henry Yau DTM

- 2021 Conference - Tim Blackburn DTM
 - Virtual Conference
 - Friday 14 May - District Director to open, Humorous Speech Final, Keynote opening
 - Saturday 15 May - Evaluation Speech Final, Keynote address, educationals, Workshop - understanding voting rights at DCM (Cherie) and Effective evaluations (Darren Fleming), District Council Meeting
 - Saturday 22 May - International Speech Final, Keynote address, educational, Table Topics Speech Final, District Director to close
 - Tim is looking for support to run the conference
 - Tim has received advice from other Districts in relation to running a virtual conference
- May 2021 DCM - Henry Yau DTM
 - 1:15pm on Saturday 15 May
 - Virtual DCM
 - Email will be sent out to all DCM members

17. Black Swan Newsletter - Black Swan Editor, Mina Cho DTM

Black Swan Editor shared analytics with the Committee in relation to the newsletter.

Encouraged all members to submit items of interest for inclusion in the newsletter.

18. Adjourn the Meeting and Meeting Close - District Director, Henry Yau DTM

District Director, Henry Yau DTM thanked all who attended and those who supported the meeting logistically.

The meeting was adjourned by District Director, Henry Yau DTM at 3:33pm.