



# DISTRICT 17

## DISTRICT MANAGEMENT MEETING

### AGENDA | DMM #2

Saturday 22 August 2020 – 1:00pm to 4:30pm

Blackburn Accounting - Level 1/931 Albany Highway, East Victoria Park

| <u>No.</u> | <u>Item of Business</u>                                                   | <u>Lead Role</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <u>Time</u>                |
|------------|---------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
| 1.         | Call to Order                                                             | Administration Manager, Cherie Wallace DTM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 2 min                      |
| 2.         | Welcome                                                                   | District Director, Henry Yau DTM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 3 min                      |
| 3.         | Apologies                                                                 | Administration Manager, Cherie Wallace DTM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 2 min                      |
| 4.         | First 50 Days                                                             | Everyone (5 min each) <ul style="list-style-type: none"><li>➤ Central Division Director, Julie Dall DTM</li><li>➤ Eastern Division Director, Kym Godfrey</li><li>➤ Inner City Division Director, Gavin Hyslop</li><li>➤ Northern Division Director, Pascale Amberville-Colby DTM</li><li>➤ Southern Division Director, Graham Watson DTM</li><li>➤ Western Division Director, Caroline Devenish-Meares DTM</li><li>➤ Parliamentarian, Janette Edwards DTM</li><li>➤ Finance Manager, Juliana Kelly</li><li>➤ Administration Manager, Cherie Wallace DTM</li><li>➤ Public Relations Manager, Pasan Ganegama</li><li>➤ Club Growth Director, Vijay Vijayaratnam DTM</li><li>➤ Program Quality Director, Tim Blackburn DTM</li><li>➤ District Director, Henry Yau DTM</li></ul> | 65 min                     |
| 5.         | Contest Update                                                            | Program Quality Director, Tim Blackburn DTM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 10 min                     |
| 6.         | Recognition Ideas                                                         | Western Division Director, Caroline Devenish-Meares DTM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 8 min                      |
|            | Break                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 15 min                     |
| 7.         | District Leadership (Trio) Training Update                                | District Director, Henry Yau DTM<br>Program Quality Director, Tim Blackburn DTM<br>Club Growth Director, Vijay Vijayaratnam DTM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 15 min<br>15 min<br>15 min |
| 8.         | District Success Plan                                                     | District Director, Henry Yau DTM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 30 min                     |
| 9.         | Other Business                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 25 min                     |
| 10.        | Next Meeting:<br>Saturday 10 October 2020<br>1:00pm to 4.30pm - Venue TBC | District Director, Henry Yau DTM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 3 min                      |
| 11.        | Close                                                                     | District Director, Henry Yau DTM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                            |

**Future District Management Meeting Dates:**

| <b>Meeting No.</b> | <b>Date</b>                                         | <b>Time</b>    | <b>Location</b>            |
|--------------------|-----------------------------------------------------|----------------|----------------------------|
| DMM #3             | Saturday 10 October 2020                            | 1:00pm-4:30pm  | TBC                        |
| DMM #4             | Saturday 15 November 2020                           | 2:00pm-5:00pm  | Shenton Park Activity Room |
| DMM #5             | Saturday 9 January 2021                             | TBC            | TBC                        |
| DMM #6             | Saturday 13 February 2021                           | TBC            | TBC                        |
| DMM #7             | Saturday 10 April 2021                              | 10:00am-1:00pm | TBC                        |
| DMM #8             | Saturday 6 June 2021                                | 9:30am-11:30am | TBC                        |
| DMM #1             | Saturday 12 June 2021<br>Handover with 2021/22 team | TBC            | TBC                        |