

AGENDA | DECM #1

Saturday 2 September 2023 - 3:00pm to 5:00pm

Zoom Link <https://us02web.zoom.us/j/82342693973?pwd=VnhQeEJBc3RtdUICTEMrZm56cmVoZz09>

Meeting ID: 823 4269 3973

Passcode: 093874

No.	Item of Business	Lead Role	Time
1.	3:00pm Call to Order - Sergeant-at-Arms	Maree Pickens	2:00
2.	3:02pm Explanatory Remarks	Parliamentarian, Ross Wilkinson	5:00
3.	3:07pm Welcome and Introductions	District Director, Ian Pickens	5:00
4.	3:12pm Apologies	Maree Pickens	3:00
5.	3:15pm District Mission	Tom Bielski	2:00
6.	3:17pm Presentation of Credentials Committee Report	Parliamentarian, Ross Wilkinson	3:00
7.	3:20pm Review and Adoption of Agenda	District Director, Ian Pickens	5:00
8.	3:25pm Approval of Minutes - DECM #2, 2022/23	District Director, Ian Pickens	3:00
9.	3:28pm Presentation of Profit and Loss Statement	Finance Manager, Wendy Farrow	3:00
10.	3:31pm Adoption of Contest Formats for 2022/23	District Director, Ian Pickens	8.00
11.	3:40pm Adoption of District Budget	District Director, Ian Pickens	10.00
12.	3:50pm Confirmation of Appointed Officers	District Director, Ian Pickens	5.00
13.	4.00pm Break		5.00
14.	4:05pm Presentation of District Success Plan	Ian Pickens, Jeff Zhang, Tom Bielski	15:00
15.	4:20pm Adoption of District Success Plan	District Director, Ian Pickens	5.00
16.	4:25pm Reports from Division Directors and Area Directors	District Director, Ian Pickens	10:00
17.	4:35pm New Business (if raised at Item 7)	District Director, Ian Pickens	15:00
18.	4:50pm Changes to Club Alignment	District Director, Ian Pickens	5.00
	5:00pm Meeting Close	District Director, Ian Pickens	3:00

Future District Executive Committee Meeting Dates:

Meeting No.	Date	Time	Location
DECM #2	Sat 25 Nov 2023	3pm to 5pm	Online
DECM #3	Sat 9 March 2024	3pm to 5pm	Online
DECM #4	Sat 6 April 2024	3pm to 5pm	Online

TOASTMASTERS INTERNATIONAL GOVERNING DOCUMENTS

Protocol 7.1: District Events

5. District Executive Committee Meetings

At District Executive Committee meetings, unless noted, the following business is conducted:

- I. The District mission is reviewed.
- II. Roll call is taken, and a quorum is certified.
- III. The District budget is prepared prior to the budget submittal deadline; copies of the budget are provided at or before the meeting.
- IV. The Audit Committee's report is presented to the District Executive Committee prior to each District Council meeting; copies of the audit are provided at or before the meeting. The Audit Committee is governed by [Article XI](#), Section (c) of the District Administrative Bylaws.
- V. The Profit and Loss Statement is presented; copies of the report are provided at or before the meeting.
- VI. At the meeting prior to the District Council's annual meeting, the alignment of clubs into Areas and Divisions is recommended.
- VII. The District Director's recommendations to fill any vacancies in office are approved.
- VIII. The District Director, Program Quality Director, Club Growth Director, Division Directors, and Area Directors report on the District Success Plan and Distinguished program progress.