



DISTRICT 17

DISTRICT EXECUTIVE COMMITTEE MEETING

MINUTES | DECM #3

Saturday 12th March 2022 – 9.00am to 12:00pm
Zoom

1. **Call to Order** - Sergeant-at-Arms, Pascale Amberville-Colby DTM

The meeting was called to order at 9:01am

2. **Explanatory Remarks** - Parliamentarian, Pat King

Parliamentarian Pat gave an overview on eligibility to cast a vote, voting method, meeting rules, timing and rules for speaking from the floor.

3. **Welcome and Introductions** - District Director, Tim Blackburn DTM

District Director Tim welcomed all the meeting and declared the meeting open welcomed all attendees.

District Director Tim introduced the executive members:

- Julie Dall DTM, Program Quality Director
- Gavin Hyslop DTM, Club Growth Director
- Darren Law, Administration Manager
- Henry Yau, Immediate Past District Director
- Pat King, Parliamentarian

4. **Apologies** - Administration Manager, Darren Law

Apologies were received from the following District Executive Committee members:

- Finance Manager – Saman Perera
- C2 Area Director – Cathy Hu
- C3 Area Director – Stewart Martin
- N21 Area Director - Deborah Kamp
- N22 Area Director - Wendy Farrow
- S32 Area Director – Sukitha Weerasingha
- W53 Area Director – Nataly Fernandez

5. **District Mission**

The District Mission was read by Administration Manager, Darren Law

6. **Presentation of Credentials Committee Report** - Credentials Committee Chair, Parliamentarian, Patricia King

Credentials Committee Chair reported that a quorum for the District Executive Committee equates to 50% of the members plus one. There are 31 members of the District Executive Committee, with a quorum being 18.

There were 18 members of the District Executive Committee in attendance.

A quorum was met.

7. **Review and Adoption of Agenda** - District Director, Tim Blackburn DTM

The Agenda was circulated to members prior to the meeting.

Program Quality Director, Julia Dall DTM requested the following change to the agenda:

- “Discussion on the contests being online or in person”

Seconded: Club Growth Director Gavin Hyslop DTM

Resolution: 13/0

Club Growth Director, Gavin Hyslop DTM requested the following change to the agenda:

- A general discussion on the realignment for 2022/23.

Seconded: E11 Area Director Carole Bruce

Resolution: 17/0

Motion: “That the Agenda for this meeting, as circulated and amended be adopted.”

Seconded: Southern Division Director Michael Piotrowski

Resolution: 16/0

8. Minutes - District Executive Committee Meeting held 4 December 2021 - District Director, Tim Blackburn DTM

There were no changes or matters arising from the previous Minutes.

W52 Area Director Christina Ng requested amendment in item 4 apologies to correct Leonisa Manea area number from W52 to W51.

Motion: “That the minutes of the 4th December 2021 District Executive Committee Meeting, as presented and amendment, be adopted.”

Moved: Club Growth Director Gavin Hyslop DTM

Seconded: Southern Division Director Michael Piotrowski

Resolution: 16/0

9. Presentation of Profit and Loss Statement - District Director, Tim Blackburn DTM

The profit and loss statement was accepted.

10. Presentation of District Success Plan

Reports from the Executive group were emailed in advance to District Executive Committee Members and are on the District 17 website. Verbal reports were presented by the following officers and accepted.

- ~~Public Relations Manager~~, (Was not in attendance, Position Vacant.)
- Club Growth Director, Gavin Hyslop DTM
- Program Quality Director, Julie Dall DTM
- District Director, Tim Blackburn DTM

11. Presentation of Reports from Division Directors and Area Directors - District Director, Tim Blackburn DTM

Reports from the Division Directors and Area Directors were emailed in advance to District Executive Committee Members and are on the District 17 website. The reports, as presented, were accepted.

12. New Business (raised at Item 7) - District Director, Tim Blackburn DTM

12.1 A general discussion was held as to whether to change the contests from Area level and above to online in light of Western Australia’s current COVID situation.

Program Quality Director, Julia Dall DTM proposed a motion

Motion: “that the District Director be requested to move the contests online due to current conditions.”

Seconded: Southern Division Director Michael Piotrowski

Resolution: 16/1

12.2 A general discussion was held

Club Growth Director, Gavin Hyslop DTM proposed a motion

Motion: That the Realignment Committee develop an alignment based on 4 divisions to be presented to the DCM

Seconded: Southern Division Director Michael Piotrowski

Resolution: 16/0

13. Leadership Roles – Immediate Past District Director, Henry Yau DTM

Immediate Past District Director, Henry Yau talked about district leadership opportunities for 2022/23 year.

14. Club Visit Reports and Membership Dues - District Director, Tim Blackburn DTM

District Director Tim Blackburn provided an online Demonstration around Area Director Club Visits and membership dues and the Toastmaster International website.

15. Announcements without Discussion – District Director, Tim Blackburn DTM

- 2022 Conference

16. Division Council Meetings

The Division Councils met for 30 minutes followed by a representative from each Division giving a five-minute presentation from the meeting.

- a
 - **Western Division - Barbara Coles**
 - Will be challenges to pivoting to online contests
 - Membership renewal issues
- b
 - **Southern Division - Michael Piotrowski**
 - Biggest concern is the contests but online contests will now assist
 - Area contests of date set.
 - Division Contest is still the 10th of April
 - Club status and health in the division will be better understood after the membership renewal period
- c
 - **Northern Division - Pascale Amberville-Colby**
 - Online contests will make it much easier
 - Membership dues is priority one
 - Encouraging clubs to hold open houses
- d
 - **Inner City Division - Jeff Zhang**
 - Contest dates all set
 - Division contest is Tuesday 5th April.
 - Membership dues is priority one
- e
 - **Eastern Division - Noor Talpur**
 - Concentrating on the contests
 - Encouraging clubs to hold open houses
 - Membership growth is a challenge
- f
 - **Central Division – Peggy Leung**
 - City based clubs have membership issues relating to people working from home and not going into the city
 - Some clubs looking at moving to hybrid meetings
 - Contests dates set
 - Membership dues being focused on.

17. Adjourn the Meeting and Meeting Close - District Director, Tim Blackburn DTM

District Director, Tim Blackburn DTM thanked all who attended and those who supported the meeting logistically.

The next DECM will be held on Saturday 9th April 2022. By Zoom

The meeting was adjourned by District Director, Tim Blackburn DTM at 12.07pm.