



DISTRICT 17

DISTRICT EXECUTIVE COMMITTEE MEETING

AGENDA | DECM #3

Saturday 12 March 2022 9am to 12pm

Morris Mundy Pavillion, Oxford St Kensington WA 6151

No.		Item of Business	Lead Role	Time
1.	9:00am	Call to Order - Sergeant-at-Arms	TBC	2:00
2.	9:02am	Explanatory Remarks	Parliamentarian, Patricia King	5:00
3.	9:07am	Welcome and Introductions	District Director, Tim Blackburn DTM	5:00
4.	9:12am	Apologies	Administration Manager, Darren Law	3:00
5.	9:15am	District Mission	TBC	2:00
6.	9:17am	Presentation of Credentials Committee Report	Parliamentarian, Patricia King	3:00
7.	9:20m	Review and Adoption of Agenda	District Director, Tim Blackburn DTM	5:00
8.	9:25am	Approval of Minutes - DECM#2 04 December 2021	District Director, Tim Blackburn DTM	3:00
9.	9:28am	Presentation of Profit and Loss Statement	Finance Manager, Saman Perera	5:00
10.	9:33am	Presentation of Reports on Progress towards District Success Plan		14:00
		<ul style="list-style-type: none"> Public Relations Manager 		3:00
		<ul style="list-style-type: none"> Club Growth Director 	Gavin Hyslop DTM	3:00
		<ul style="list-style-type: none"> Program Quality Director 	Julie Dall DTM	3:00
		<ul style="list-style-type: none"> District Director 	Tim Blackburn DTM	5:00
11.	9:47am	Presentation of Reports from Division Directors and Area Directors	District Director, Tim Blackburn DTM	3:00
12.	10:00am	New Business (if raised at Item 7)	District Director, Tim Blackburn DTM	15:00
	10:15am	Break		15:00
13.	10:30am	Leadership Roles	District Director, Tim Blackburn DTM	10:00
14.	10:40am	Club Visit Reports and Membership Dues	District Director, Tim Blackburn DTM	10:00
15.	10:50pm	Announcements without Discussion	District Director, Tim Blackburn DTM	10:00
		<ul style="list-style-type: none"> 2022 Conference 		
16.	11:00am	Division Council Meetings		60:00
	11:30am	<ul style="list-style-type: none"> Division Council Meetings 	Separate into separate divisions	30:00
	11:35am	<ul style="list-style-type: none"> Western Division representative 		5:00
	11:40am	<ul style="list-style-type: none"> Southern Division representative 		5:00
	11:45am	<ul style="list-style-type: none"> Northern Division representative 		5:00

11:50am	• Inner City Division representative	5:00
11:55am	• Eastern Division representative	5:00
12:00pm	• Central Division representative	5:00
12:03pm	Meeting Close	District Director, Tim Blackburn DTM 3:00

Future District Executive Committee Meeting Dates:

Meeting No.	Date	Time	Location
DECM #4	Sat. 9 th April 2022		

TOASTMASTERS INTERNATIONAL GOVERNING DOCUMENTS

Protocol 7.1: District Events

5. District Executive Committee Meetings

At District Executive Committee meetings, unless noted, the following business is conducted:

- I. The District mission is reviewed.
- II. Roll call is taken, and a quorum is certified.
- III. The District budget is prepared prior to the budget submittal deadline; copies of the budget are provided at or before the meeting.
- IV. The Audit Committee's report is presented to the District Executive Committee prior to each District Council meeting; copies of the audit are provided at or before the meeting. The Audit Committee is governed by [Article XI](#), Section (c) of the District Administrative Bylaws.
- V. The Profit and Loss Statement is presented; copies of the report are provided at or before the meeting.
- VI. At the meeting prior to the District Council's annual meeting, the alignment of clubs into Areas and Divisions is recommended.
- VII. The District Director's recommendations to fill any vacancies in office are approved.
- VIII. The District Director, Program Quality Director, Club Growth Director, Division Directors, and Area Directors report on the District Success Plan and Distinguished program progress.