



District 17 District Council Meeting

Minutes

Date: 19 November 2016
Time: 2:30 pm
Venue: The Innovation Centre, Technology Park
9 De Laeter Way, Bentley

1. Call to order – Sergeant At Arms – Terence Chia

The meeting was called to order at 2:40 pm.

2. Inspirational opening

Morrie Goodz gave the Inspiration.

3. Reading of District Mission

Judith Allen read the District Mission.

4. Welcome/introductory and explanatory remarks – D17 District Director

Leonor Ragan DTM, District 17 Director welcomed all in attendance. She introduced those on the official table; Sue Fallon, Program Quality Director; Patricia D'Cruze, Club Growth Director; Almarie Meyer, Public Relations Manager (absent) Tracey Steddy, District Administration Manager; Martin Pearce, District Finance Manager, Mike Helm, Parliamentarian.

Leonor Ragan gave an overview:

- on who was eligible to cast a vote
- of the meeting rules
- of timings to the timer, and
- of the rules on speaking from the floor.

5. Apologies

The District Administration Manager received the following apologies before 2.30 pm on Saturday, 19 November 2016.

Almarie Meyer, Public Relations Manager
Ayesha Harrison-Stewart, C4
Cathy Kunzel, President
Gareth Morris, President
Gil Alexander, President
Jaynelle NG, VPE
Justin Massam, President
Michael Gorman, VPE
Peta Rakela, VPE

No apologies were asked for from the floor.

Motion: “that the Apologies be received”

Moved: Tracey Steddy, District Administration Manager.

Seconded: Ian Pickens, WA Governors.

Carried

6. Credentials Committee Report – D17 Parliamentarian

Mike Helm, explained to reach a quorum one-third of the Club Presidents and Vice Presidents of the District, or their proxies, must be present. This means since we have 78 clubs in good standing at present. Potential 156 attendees (presidents and VPE's), in addition 16 Officers. A quorum being one third of 156. Registered today we have 60. Therefore, I am pleased to announce that we have exceeded our required minimum for a quorum.

Motion: “that the Credentials Committee report be received”

Moved: Mike Helm, District Parliamentarian.

Seconded: Leonor Ragan, District Director.

Carried

7. Adoption of Agenda

Motion: “that the Agenda be adopted”

Moved: Tracey Steddy.

Seconded: Catherine O'Brien, DTM Pathways.

Carried

8. Minutes from the previous District Council meeting 28 May 2016 and matters arising

With one matter arising from the previous minutes, which would be addressed in today's meeting, the minutes were approved.

Motion: “that the Minutes of the District Council 28 May 2016 be confirmed”

Moved: Tracey Steddy, District Administration Manager.

Seconded: Maree Pickens,

Carried

9. Administration Manager's Report

Correspondence:

- Incoming
- Outgoing

A list of incoming and outgoing correspondence was made available to members.

Motion: “that the Correspondence inwards and outwards be received”

Moved: Tracey Steddy, District Administration Manager.

Seconded: Judith Allen, Swan Toastmasters.

Carried

10. Confirmation of appointed District Officers

The District Director advised the meeting of those who had been appointed as per attached.

Motion: “that the list of District Officers be accepted”

Moved: Ross Wilkinson, Fremantle Gourmet

Seconded: Pascale A Colby, Gourmet Guns and Roses

Carried

11. Confirmation of appointed District positions

The District Director advised the meeting of the positions to be filled and the names of those who will fill those positions as per attached.

The District Director reported that she had received a resignation from the Swan Toastmasters Newsletter. The District Director thanked Lisa Evans for her contribution. The District Director was now looking for expressions of interest to fill this role.

Motion: “that the recommendations made by the District Director to fill vacancies as listed be confirmed”

Moved: Ian Pickens, WA Governors.

Seconded: Morrie Goodz, WA School of Mines

Carried

12. Report of Audit Committee

Martin Pearce, District Finance Manager, presented the report which had been forwarded to Toastmaster’s International.

Motion: “that the Audit Committee Report be Received”

Moved: Martin Pearce, District Finance Manager

Seconded: Bharath Kumar, School of Business.

Carried.

13. Adoption of 2016-2017 District 17 Budget

The District Finance Manager, Martin Pearce, presented the report.

A copy of the District Budget is attached.

Motion: “that the Budget be received”

Moved: Martin Pearce, District Finance Manager.

Seconded: Charles Fisher, Highgate Toastmasters.

Carried

14. Finance Manager’s Report

Martin Pearce presented the Finance Manager’s Report.

A copy of the Finance Manager’s Report was previously circulated and is attached.

Motion: “that the Finance Manager’s report be received”

Moved: Martin Pearce, Finance Manager.

Seconded: John Haynes, Murdoch.

Carried

15. Reports from

Copies of reports are attached.

a. District Director

Leonor Ragan presented the District Director’s Report.

Motion: “that the report of the District Director, Leonor Ragan, be received”

Moved: Leonor Ragan, District Director.

Seconded: Peter Harrison, Currambine.

Carried

b. Program Quality Director

Sue Fallon presented the Program Quality Director’s Report.

Motion: “that the report of the Program Quality Director, Sue Fallon, be received”

Moved: Sue Fallon, Program Quality Director.

Seconded: Jeanette Edwards, Mundaring Toastmasters.

Carried

c. Club Growth Director

Patricia D’Cruze presented the Club Growth Director’s Report.

Motion: “that the report of the Club Growth Director, Sue Fallon, be received”

Moved: Patricia D’Cruze, Club Growth Director.

Seconded: Kevin Sansome, Applecross.

Carried

d. Public Relations Manager

Leonor Ragan, advised that Almarie Meyer, the Public Relations Manager, had previously submitted a report, but was absent from the meeting.

Motion: “that the report of the Public Relations Manager, Leonor Ragan, be received”

Moved: Ian Pickens, WA Governors.

Seconded: Ross Wilkinson,

Carried

16. Division Directors' Reports as tabled

Copies of the Division Directors' reports were sent to council members.

Motion: "that all Division Directors' reports as tabled be received"

Moved: Catherine O'Brien, DTM Pathway.

Seconded: Ann Scoullar, Guildford Stars.

Carried

17. Area Directors' Reports as tabled

Copies of the Area Director's reports were sent to council members.

Motion: "that all Area Directors' reports as tabled be received"

Moved: Bharath Kumar, School of Business.

Seconded: Patricia D'Cruze, Club Growth Director.

Carried

18. Other Committee Reports

a. Convention 2017

Ross Wilkinson presented an update on the 2017 Convention and that it would be held at the Trade Winds, Fremantle, of which a deposit had been paid. He reported that on Saturday they would hold a number of different workshops. He thanked members of the Convention Committee for their contribution. The Keynote speaker would be Gary Smidt. He envisaged that the website for the event would go live on or before 1/12/16; this was dependent upon confirming speakers. Early bird price \$290.00, full price \$325.00.

Motion: "that the Convention Report be received"

Moved: Ross Wilkinson,

Seconded: Roger Davenport, Southern River.

Carried

a. Naming District Awards Committee

A copy of the Naming Rights on Trophies Report was previously circulated and is attached.

Ian Pickens reported on the naming rights on trophies. He thanked the committee for their work involved. Leonor Ragan thanked everyone for concluding the matter.

Motion: "I move the report of the District Naming Rights of 2016 be accepted and the District Procedures Manual be amended to incorporate the committee recommendations."

Moved: Ian Pickens, Past District Governor.

Seconded: Jeanette Edwards, Mundaring Toastmaster's.

Carried

19. New Business

a. Motion submitted by Ross Wilkinson DTM PDG

Ross Wilkinson reported on a change to the Procedure Manual.

Motion: “I move that a change in sentence in the Governance of District 17 section of the District 17 Procedures from “District Management Executive Committee will meet at least monthly, District Council Committee at least twice annually and District Council Council twice annually”.

To

“District Management Committee will meet on a regular basis as determined by the District Director, District Executive Council Committee at least twice annually and District Council twice annually”.

b. Motion submitted by Kevin Sansome

Kevin Sansome, reported on a proposal to appoint a Disability Officer for District 17.

Justification

- a. To help extend the Toastmaster experience to people with special needs.
- b. Toastmasters promote public speaking and leadership training to the whole community.
- c. Within the community who join Toastmasters a small number of members, need special support during their journey with Toastmasters.
- d.

Following questions and answers. It was agreed to rename the role Special Needs Officer.

Motion: “I move the role of Special Needs Officer be accepted and the District Procedures Manual be amended to incorporate the committee recommendations.”

Moved: Ian Pickens, WA Governors.

Seconded: Eloyise Braskic, Canningvale.

Carried

Ellie Jones addressed the meeting.

Leonor Ragan thanked Ellie Jones for sharing her knowledge with District 12 and for facilitating a learning session with the District Directors.

20. Announcements

Leonor Ragan reported that Darren La Croix (Toastmasters World Champion and professional Speaker) would be visiting Perth the first weekend in February 2017. Leonor is currently organising an event for him to speak.

Leonor Ragan thanked everyone who made the District Council Meeting a success.

21. Next Meeting – District Council Meeting

Date: Saturday, 27 May 2017

Time: TBC - PM

Venue: Trade Winds, Fremantle

22. Adjournment

The meeting closed at 4.05 pm

